

*Black Horse Pike Regional School District
590 Erial Road
Blackwood, NJ 08012
Phone 856-227-4100 ext 4044*

The following information must be provided before the student can be registered as a student at Highland Regional High School.

Proof of Residency

- **Lease or renting residence:** If renting an apartment or other property, student's name must appear on the lease. Also two current utility bills (gas, electric, water, etc.) or a tax bill which shows your name and address may be substituted for one of the utility bills (must be a combination of two documents).
- **Recent purchase of new home:** Signed and dated settlement papers reflecting new address are required. Also two current utility bills (gas, electric, water, etc.) or a tax bill that reflects your name and address may be substituted for one of the utility bills (must be a combination of two documents).
- **If you own your home:** 2 current utility bills (gas, electric, water, etc.) or a tax bill that reflects your name and address may be substituted for one of the utility bills (must be a combination of two documents).
- **Driver's License:** Must reflect the current address within the district.
- **If you and the student live with someone in our school district:** An Affidavit of Residency (which is to be returned notarized) is required. The parent or guardian must provide proof of residence for this address, including a driver's license and two forms of official mail. In addition, you and the residence, along with the proof of residency as stated above must appear at the time of registration. If only the student is living with someone in our school district, we must have legal guardianship papers or court ordered custody documents.
- **Student must accompany the parent at the time of registration.**

Student Information

- The student must be formally withdrawn from his/her previous school before they can be registered at Black Horse Pike Regional High School District. Please provide a **formal withdrawal form**, and/or copies of the student's transcript, attendance records, test scores, report cards and schedule from previous school.
- Please provide an official copy of the student's immunization records. Children transferring into a New Jersey school from out of state or out of country may be allowed 30 days to obtain records. **As of September 1, 2004 every student must have evidence of Hepatitis B immunization, if your child is not in compliance with this requirement they will not be allowed to start school. Failure to provide immunization records may result in the student being excluded from school until such records have been obtained.**
- The student's **Original Birth Certificate** must be provided at registration, and should reflect the parent's names.
- **If you fail to provide any of the correct information as stated above it may result in the student being excluded from school until such information has been obtained.**