

BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
MINUTES OF ACTION MEETING
January 23, 2020

Mr. Kevin McElroy called to order the Regular Session at 6:00 pm at Triton Regional High School. Everyone was invited to join in the flag salute.

The Board agreed to have a moment of silence to honor our troops and first responders.

Mr. Frank Rizzo read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/20/19.
Posting on the front door of the Central Office facility on 6/20/19.
Mailing written notice to the Courier Post and the South Jersey Times on 6/20/19.
Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/20/19:
Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.

PRESENT – Mr. Kevin Bucceroni, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
ALSO PRESENT - Mr. Dan Long, Dr. Brian Repici, Mr. Frank Rizzo, Mrs. Julie Scully, Mrs. Missy Sheppard, Ms. Lisa Owen, Ms. Kelly McKenzie
ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Dawn Leary

On the motion by Mrs. Patricia Wilson, seconded by Mrs. Jenn Storer the Executive Session was called to order at 6:03 pm

HAND VOTE

YES – Mr. Kevin Bucceroni, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Dawn Leary

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter "BHPRSD", Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the BHPRSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the BHPRSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social

service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific

individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the BHPUSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPUSD, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the BHPUSD, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the BHPUSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPUSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the BHPUSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin, the Board of Education adjourned from Executive Session at 6:52 pm.

HAND VOTE

YES – Mr. Kevin Bucceroni, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
 ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Dawn Leary

Mr. Kevin McElroy asked for any emergency items.

Mrs. Missy Sheppard presented awards to various Triton Regional High School students.

Students from each school reported on events and school news.

Mr. Kevin McElroy asked for public comment.

A. INFORMATION ITEMS

1. Required Monthly Drills

	Date	Time	Evac Time	Type of Drill
Triton	12/12/19	12:50 pm	2 min. 40 sec.	Fire Drill
	12/19/19	11:35 am	17 minutes	Lock Out
Highland	12/6/19	9:35 am	3 minutes	Fire Drill
	12/18/19	11:28 am	6 minutes	Lock Down
Timber Creek	12/12/19	12:17 pm	4 min. 22 sec.	Fire Drill
	12/16/19	7:36 am	6 minutes	Lock Out
	12/19/19	11:18 am	11 minutes	Lock Down
	12/19/19	11:29 am	42 minutes	Shelter in Place
Twilight	12/4/19	6:20 pm	6 minutes	Shelter in Place
	12/11/19	4:36 pm	5 minutes	Fire Drill
Bus Evacuations – Nothing to report				

2. Board Attendance

3. Committee Meeting Schedule/Reports

Curriculum/Special Ed/Student Affairs	Nothing to Report
Facilities/Security/Transportation	Nothing to Report
Finance/Technology	Nothing to Report
Negotiations	Nothing to Report
Personnel	Nothing to Report
Policy/Planning	Nothing to Report
Public Relations/Media/Bd Relations	Nothing to Report
Shared Services	Nothing to Report

B. MANDATED MONTHLY ACTION ITEMS

Mr. Frank Rizzo presented Item #7B: 1, 2, 3, 4, 5 for approval.

On the motion of Mrs. Patricia Wilson, seconded by Mr. Jay McMullin, Item #7B: 1, 2, 3, 4, 5: approved.

ROLL CALL VOTE

YES – Mr. Kevin Bucceroni, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
 ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Dawn Leary

1. Minutes

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

- Minutes of November 14, 2019 Executive Session – Released to the Public
- Minutes of December 12, 2019 Workshop/Action
- Minutes of December 12, 2019 Executive Session
- Minutes of January 9, 2020 Reorganization meeting

2. Budget/Account Transfers

Move to approve the Budget Transfers as shown.

3. Bill List

Move that the bills submitted be paid and the officers’ action in making payment therefore is hereby approved.

4. Cash/Wire Transfers

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator’s Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

Mr. Frank Rizzo presented Item #7B: 6, 7, 8, 9, 10 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mrs. Patricia Wilson, Item #7B: 6, 7, 8, 9, 10: approved.

ROLL CALL VOTE

YES – Mr. Kevin Bucceroni, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Dawn Leary

6. Reconciliation of Statements Report

Reconciliation of Statements Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2019. The Reconciliation Report and Secretary’s report are in agreement for the month of December 2019. Move that the Board of Education approve the Reconciliation of Statements report.

7. Budget Certification

BOARD’S CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BOARD SECRETARY’S CERTIFICATION

Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

8. Cafeteria Fund Analysis

Move that the Board of Education approve the Cafeteria Fund Analysis.

9. Student Activity Account Report

10. Use of Facilities

C. Other Monthly Action Items

Mr. Frank Rizzo presented Item #7C: 1, 2, 3, 4, 5 for approval.

On the motion of Mrs. Patricia Wilson, seconded by Mr. Jay McMullin, Item #7C: 1, 2, 3, 4, 5: approved.

ROLL CALL VOTE

YES – Mr. Kevin Bucceroni, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Dawn Leary

1. Tuition Contracts

Move that the Board of Education approve tuition contracts. (see attached exhibit)

2. Northern Region Educational Services Commission Transportation Services Agreements

Move that the Board of Education approve the Transportation Agreements with Northern Region Educational Services Commission. (see attached exhibit).

3. 2019 - 2020 Statement of Assurance

Move that the Board of Education approve and accept the 2019-2020 Statement of Assurance for the completion of the Health and Safety Evaluations of the School Buildings Checklists. (see attached exhibit)

4. McKinney-Vento/DCP&P-Tuition Placements

Move that the Board of Education approve the tuition placements for the students listed within the attached exhibit, in accordance with the McKinney-Vento Act, as well as the Department of Children and Families, Division of Child Protection and Permanency. (see attached exhibit)

5. School Board Committees

Move that the Board of Education approve the attached list of School Board Committees (see attached exhibit)

A. PERSONNEL

Dr. Repici presented Item #8A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16 for approval.

On the motion of Mrs. Patricia Wilson, seconded by Mr. Kevin Bucceroni, Item #8A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16 approved.

ROLL CALL VOTE

YES – Mr. Kevin Bucceroni, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Dawn Leary

1. Co-curriculum Appointments

The Superintendent recommends the persons shown on schedule A, highlighted in yellow, be appointed to the listed co-curriculum/athletic coaching positions at the stipends shown for the 2019-2020 school year and are paid for time served in the positions. Approval is recommended.

2. Resolution for Emergency Hiring Nothing to Report

We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.

3. Appointment: Per Diem Substitute Nothing to Report

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2019-2020 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

4. Approval: Professional Development/School Business Requests

The Superintendent recommends approval of the Professional Development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.

5. Approval: Leave of Absence

The Superintendent requests Board of Education approve the leave of absence for the following employees:

#1347, revised leave of absence beginning February 7, 2020, return date has not been determined yet.

#1010, leave of absence beginning February 1, 2020 through March 15, 2020, unpaid.

#7560, leave of absence beginning December 5, 2019. Anticipated return to work January 28, 2020.

#0899, leave of absence beginning May 18, 2020 through August 1, 2020; using 2 personal days; 7 sick days; then unpaid.

#1824, intermittent leave effective immediately; unpaid.

#1084, leave of absence beginning January 6, 2020, anticipated return to work January 20, 2020, using sick days.

#0870, leave of absence beginning June 4, 2020 through June 17, 2020, using sick days; then October 5, 2020 through November 13, 2020, unpaid.

#1595, leave of absence beginning February 8, 2020 through February 22, 2020 using 3 personal days and 7 unpaid.

#3070, intermittent leave effective immediately, unpaid.

#1086, FMLA - October, 2020 (exact date TBD) for 6-10 weeks. Will use all available sick, vacation and personal time. Also requests board approval to save vacation time for use during surgery and recovery.

6. Approval: Retirement Support Staff

J. Decker, a Custodian at Highland High School has submitted a letter to the Board of Education indicating he will retire February 1, 2020. Mr. Decker has been an employee of the district for four years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

7. Approval: Resignation

J. McCann, a Grounds worker at Highland High School, has submitted a letter_of resignation, to be effective on January 20, 2020. The Superintendent recommends acceptance of the resignation.

8. Approval: Transfer Support Staff

The Superintendent recommends Board of Education approval for M. Way, a Special Education Aide at Triton High School, to be transferred to a Special Education Aide at Highland beginning January 24, 2020.

9. Approval: Clinical Internship/Clinical Experience

The Superintendent recommends permission be granted for the following **Rowan University** student to serve her **Clinical Experience in Special Education** for the 2019-2020 school year.

Student Teacher: William Zeoli*
Dates: January 21, 2020 – March 16, 2020
Supervised by: Cathy Linane
School: Highland Regional High School
Subject: Special Education

*Pending completion of all paperwork.

The Superintendent recommends permission be granted for the following **Wilmington University** student to serve her **Clinical Internship in School Counseling** for the 2019-2020 school year.

Student Teacher: Danielle Spinuzza
Dates: January 13, 2020 – May 2, 2020
Supervised by: Amanda Parisi
School: Triton Regional High School
Subject: School Counseling

10. Rescind: Counseling Internship

The Superintendent recommends that the **Rowan University** Counseling Intern be rescinded. This request was made by The Office of Clinical Experience, Rowan University.

Intern: Marisa Lomax
Dates: January 21, 2020 – December 9, 2020
Supervised by: Tiffany Strauss
School: Highland Regional High School
Subject: Counseling

11. Approval: Volunteer

The Superintendent recommends Board of Education approval for J. Carter to volunteer in the Special Education Department at Timber Creek High School beginning March 9, 2020 through March 13, 2020.

12. Approval: Change in Assignment

The Superintendent recommends Board of Education approval of the change in assignment for the individual listed on the schedule for the 2019-2020 school year. Details are shown on SCHEDULE H.

13. Appointment: Professional Staff

The Superintendent recommends the appointment of the new hire for the school year 2019-2020. Details of the assignment and salary are shown on SCHEDULE I.

14. Appointment: Revised Restorative Justice Committee

The Superintendent requests Board of Education approve the appointment of the employees on the attached schedule the revised Restorative Justice Committee for the 2019-2020 school year. Details are shown on SCHEDULE J.

15. Appointment: Support Staff

The Superintendent recommends the appointment of the new hire for the school year 2019-2020. Details of the assignment and salary are shown on SCHEDULE N.

16. Appointment of Twilight Substitute Counselors

The Superintendent requests Board of Education approval of the employees shown on SCHEDULE N to be appointed as Twilight School Substitute Counselors for the 2019-2020 school year. Details are shown on SCHEDULE N.

B. ATHLETICS Nothing to Report

C. POLICY

Dr. Repici presented Item #8C: 1 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin, Item #8C: 1 approved.

ROLL CALL VOTE

YES – Mr. Kevin Bucceroni, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Dawn Leary

Policies:

1st Reading:

3421.13	Post Maternal Accommodations
4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing
4421.13	Post Maternal Accommodations
5517	School District Student Identifications Cards
5600	Student Discipline/Code of Conduct
7440	School District Security

H. MISCELLANEOUS

Dr. Repici presented Item #8H: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 for approval.

On the motion of Mr. Kevin Bucceroni, seconded by Mrs. Jenn Storer, Item #8H: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 approved.

ROLL CALL VOTE

YES – Mr. Kevin Bucceroni, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Dawn Leary

1. Special Education - Out of District Placements 2019-2020

For the school year 2019-2020, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

2. Harassment Intimidation & Bullying (HIB) Investigations

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB investigations were presented within the Executive Session portion of the January 23, 2020 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on SCHEDULE F.

Be it resolved that the Black Horse Pike Regional School District Board of Education approves the results of the HIB Investigations that were presented and acknowledged within Executive Session portion of the December 12, 2019 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on the attached schedule.

3. Approval: Overnight Trips

The Superintendent recommends Board of Education approval for the following overnight trips.

Date of Event: February 3 through February 4, 2020

Nature of Event:	Teen Pep Overnight Retreat
Location:	Ocean City, NJ
Transportation:	Bus
Students:	17 – Triton Students
Chaperone(s):	Christine Logandro and Thomas Small
Cost to District:	To be paid from Physical Education Account

Date of Event:	April 13 through April 18, 2020 (Spring Break)
Nature of Event:	Baseball Tournament
Location:	Myrtle Beach, SC

Transportation: Bus
Students: 25 – Highland Students
Chaperone(s): DJ Gore, Craig Stinson, Jeremy Smith
Cost to District: There will be no cost to the district.

4. Long-term Student Suspension

#2012938, is suspended from Black Horse Pike Regional School District through 3rd marking period. Student will receive home instruction.
#2013543, is suspended from Black Horse Pike Regional School District through 3rd marking period. Student will receive home instruction.
#2011156, has been recommended for the Twilight program.
#2013697, is suspended from Black Horse Pike Regional School District through 3rd marking period. Student will receive home instruction.

5. Adoption ASPIRE

The Superintendent recommends the Board of Education approval for the adoption of the use of the ASPIRE: Tobacco Free for Healthy New Jersey curriculum to be used as part of our intervention program/smoking cessation program.

6. Approval: Highland Class of 2021 Junior Prom

The Superintendent requests Board of Education approval for the Highland Class of 2021 Junior Prom to be held at The Mansion on Main Street, New Jersey on May 1, 2020, 6-10 pm.

7. Approval: Highland Class of 2021 Senior Prom

The Superintendent requests Board of Education approval for the Highland Class of 2021 Senior Prom to be held at Lucien’s Manor, Berlin, New Jersey on June 4, 2021, 6-10 pm.

8. Approval: Highland Senior Trip Chaperones

The Superintendent requests Board of Education approval for the Highland Senior Trip Chaperones, April 20-24, 2020:
· Male - Ron Strauss (VP), Mike Jones (VP), Ed Casey, Jason Corcoran, Andy Thies; Alternate - Ygor Carvalho
· Female - Rachel Christy (Advisor), Samantha Engebretson (Advisor), Allyson Cook, Nicole Hoopes; Alternate - Brittney Henry

9. Approval: Field Trips

The Superintendent recommends Board of Education approval for the field trips. Details are shown on the attached SCHEDULE K.

10. Approval: Volunteer Club

The Superintendent requests Board of Education approval for the American Sign Language Volunteer Club at Highland High School. Details are shown on SCHEDULE L.

INFORMATION ITEMS

Dr. Brian Repici, Superintendent
Nothing to Report

BUSINESS/TECHNOLOGY UPDATE

Mr. Frank Rizzo, Board Secretary/Business Administrator
Nothing to Report

CURRICULUM UPDATE

Mr. Matthew Szuchy, Director of Curriculum & Instruction
Nothing to Report

PERSONNEL UPDATE

Mrs. Julie Scully, Assistant Superintendent
Nothing to Report

Mr. Kevin McElroy asked for public comment. There was none.

On the motion of Mrs. Jenn Storer, seconded by Mr. Kevin Bucceroni the Board of Education adjourned at 7:21 pm.

HAND VOTE

YES – Mr. Kevin Bucceroni, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Dawn Leary

Respectfully submitted,

Frank Rizzo
Board Secretary / Business Administrator

FR/gb