

BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
580 Erial Road, Blackwood, New Jersey 08012
BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT
Mr. Frank Rizzo, Board Secretary/Business Administrator
ACTION/WORKSHOP MEETING
May 7, 2020
Administrative Office – 6:00 pm

Mr. Kevin McElroy called to order the Regular Session at 6:00 pm at Administrative Office (Telephonically)

Everyone was invited to join in the flag salute.

The Board agreed to have a moment of silence to honor our troops and first responders.

Mr. Frank Rizzo read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/20/19. Posting on the front door of the Central Office facility on 6/20/19. Mailing written notice to the Courier Post and the South Jersey Times on 6/20/19. Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/20/19: Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.

PRESENT – Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
 ALSO PRESENT - Mr. Dan Long, Dr. Brian Repici, Mr. Frank Rizzo, Mrs. Julie Scully, Mr. Matthew Szuchy, Mr. Anthony Tarsatana, Mrs. Melissa Sheppard, Ms. Lisa Owen, Dr. Luis Amberths, Jr.

Mr. Kevin McElroy asked for any emergency items.

Mr. Kevin McElroy asked for public comment.

Mr. Frank Rizzo presented the 2020-2021 budget for approval.
 On the motion of Mrs. Dawn Leary seconded by Mrs. Patricia Wilson, the 2020-2021 budget was approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA FOR PUBLIC HEARING
May 7, 2020
Administrative Offices

Public Hearing and Adoption of the 2020 – 2021 School Budget

1. Presentation
2. Opportunity for Public Comment
3. Resolution

1. Adoption of 2020-2021 School Budget

Move that the Board of Education adopt the 2020-2021 budget in the amount of: \$ 80,617,409		
BE IT RESOLVED to approve the 2020-2021 school district budget.		
	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$79,195,175	\$34,724,474

Special Revenue Fund	<u>\$1,422,234</u>	
Debt Service Fund		
Total Base Budget	<u>\$80,617,409</u>	<u>\$34,724,474</u>

Move that the Board of Education approve the following:
 The district utilizes Bank Cap in the amount of \$ 101,302

 The district has a taxing authority of up to \$779,923
 The maximum district tax levy available is \$34,724,474 for 2020-2021.

 The details of the tax levy are as follows:

2 % Allowable Tax Levy Adjustment	\$678,891
Bank Cap	\$101,032
2019-2020 Tax Levy	<u>\$33,944,551</u>
Total Available General Fund Tax Levy	<u>\$34,724,474</u>

BE IT RESOLVED that there be raised for the General Fund \$ 34,724,474 for the ensuing school year 2020-2021 allocated among the constituent municipalities as follows:

	<u>2020-2021 Percent</u>	<u>Local Tax Levy</u>
<u>Municipality</u>		
Borough of Bellmawr	11.6798686	\$4,055,773
Township of Gloucester	79.5679831	\$27,629,564
Borough of Runnemede	8.7521483	<u>\$3,039,137</u>
		<u>\$34,724,474</u>

The 2020/2021 School budget Includes line 620 **Budget Withdrawal from Capital Reserve- Excess Costs & Other Capital Projects** with a withdrawal in the amount of **\$1,154,000** to support the cost to complete the **Roof Upgrade Timber Creek High School - \$1,192,600**

Move that the Board of Education approve the use of \$ 1,154,000 from the capital reserve for the following:
 Roofing upgrade at Timber Creek High School - \$ 1,192,600

Completed Projects

Triton –Auxiliary gym renovation, new cafeteria doors, additional classroom A/C, Student hallway bathroom renovations

Highland – Additional classroom A/C, Phase one hallway locker replacement

Timber Creek – Tennis court reconditioning, New office flooring, Parking lot seal coat, Student hallway bathroom renovations, Roofing Upgrade

Central Office – New LED lighting, Irrigation System, Building Sign

Planned Projects

Triton –Locker room improvements, new cafeteria flooring, additional classroom A/C

Highland – Phase 1 Hallway locker replacement, Band Room Renovation

Timber Creek –New Roof Coating, upgrade HVAC Controls

Central Office – Continue LED lighting upgrade

A. INFORMATION ITEMS

1. Required Monthly Drills

	Date	Time	Evac Time	Type of Drill
Triton				
Highland				
Timber Creek	Nothing	To	Report	
Twilight				
Bus Evacuations – Nothing to report				

2. Board Attendance

3. Committee Meeting Schedule/Reports

Curriculum/Special Ed/Student Affairs	Nothing to Report
Facilities/Security/Transportation	Nothing to Report
Finance/Technology	Nothing to Report
Negotiations	Nothing to Report
Personnel	Nothing to Report
Policy/Planning	Nothing to Report
Public Relations/Media/Bd Relations	Nothing to Report
Shared Services	Nothing to Report

Mr. Frank Rizzo presented Item #6B: 1, 2, 3, 4, 5 for approval.

On the motion of Mrs. Dawn Leary, seconded by Mrs. Patricia Wilson, Item #6B: 1, 2, 3, 4, 5: approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison,

Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

B. MANDATED MONTHLY ACTION ITEMS

1. Minutes

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

Minutes of March 12, 2020 Executive Session – Released to the Public

Minutes of April 2, 2020 Workshop/Action

2. Budget/Account Transfers

Move to approve the Budget Transfers as shown.

3. Bill List- Nothing to Report

Move that the bills submitted be paid and the officers’ action in making payment therefore is hereby approved.

4. Cash/Wire Transfers – Nothing to Report

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator’s Report – Nothing to Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

Mr. Frank Rizzo presented Item #6B: 6, 7, 8, 9, 10 for approval.

On the motion of Mrs. Dawn Leary, seconded by Mrs. Patricia Wilson, Item #6B: 6, 7, 8, 9, 10: approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison,

Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

6. Reconciliation of Statements Report

Reconciliation of Statements Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2020. The Reconciliation Report and Secretary’s report are in agreement for the month of March 2020. Move that the Board of Education approve the Reconciliation of Statements report.

7. Budget Certification – Nothing to Report

BOARD’S CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BOARD SECRETARY’S CERTIFICATION

Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of _____. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

8. Cafeteria Fund Analysis

Move that the Board of Education approve the Cafeteria Fund Analysis.

9. Student Activity Account Report

10. Use of Facilities – Nothing to Report

C. Other Monthly Action Items – Nothing to Report

A. PERSONNEL

Dr. Repici presented Item #7A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 for approval.

On the motion of Mrs. Dawn Leary, seconded by Mrs. Patricia Wilson, Item #7A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSTAINED FROM #7A: 5 – Mrs. Dawn Leary, Mr. Kevin McElroy

ABSTAINED FROM #7A: 6 – Mrs. Dawn Leary, Mr. Kevin McElroy

1. Approval: Job Descriptions

The Superintendent recommends Board of Education approve the VP - Music, Athletics, Health & PE; Part Time Nurse; revised Assistant Athletic Director Job Descriptions. Details are shown on the attached SCHEDULE A.

2. Resolution for Emergency Hiring Nothing to Report

We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.

3. Appointment: Per Diem Substitute

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2020-20221 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

4. Approval: Professional Development/School Business Requests Nothing to Report

The Superintendent recommends approval of the Professional Development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.

5. Reappointment: District Administrative Staff 2020-2021

The Superintendent recommends reappointment of district administrative staff for the 2020-2021 school year. Details of assignments and salaries are shown on SCHEDULE H.

6. Reappointment: District Supervisory Staff 2020-2021

The Superintendent recommends reappointment of district supervisory staff for the 2020-2021 school year. Details of assignments and salaries are shown on SCHEDULE I.

7. Approval: Transfers Professional Staff (Voluntary)

The Superintendent recommends Board of Education approval of the voluntary transfers for Triton, Highland and Timber Creek support staff, effective September 1, 2020, as listed on SCHEDULE J.

8. Approval: Change in Assignment

The Superintendent recommends Board of Education approval of the change in department for the employee listed on the attached schedule, effective September 1, 2020, as listed on SCHEDULE K

9. Reappointment of District Support Staff 2020-2021

The Superintendent recommends reappointment of district support staff for the 2020-2021 school year. Details of assignments and salaries are shown on the schedules listed below.

Technology Support and AV/TV Techs-
Hourly Special Education & ABA Aides-
Office Staff-
Maintenance Staff-
Special Education Aides-
Bus Drivers

10. Appointment: Professional Staff

The Superintendent recommends the appointment of the new hire for the 2020-2021 school year. Details of the assignment and salary are shown on SCHEDULE R.

Dr. Repici presented Item #7A: 11, 12, 13, 14, 15, 16 for approval.

On the motion of Mrs. Dawn Leary, seconded by Mrs. Patricia Wilson, Item #7A: 11, 12, 13, 14, 15, 16, approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

ABSTAINED FROM #7A: 14- Mrs. Dawn Leary, Mr. Kevin McElroy

ABSTAINED FROM #7A: 15 - Mrs. Dawn Leary

11. Approval: Student Teachers/Intern

The Superintendent recommends permission be granted for the following **Rowan University** students to serve their full year Clinical Practice I & II Placements for the 2020-2021 school year.

Student (Practicum Placement): Christina Bharda*
Dates: September 1, 2020 through December 9, 2020 and January 19, 2021 through May 7 2021
Supervised by: Katrina Fowler
School: Highland
Subject: English
*Pending completion of all paperwork.

Student (Practicum Placement): Jacob Burdge*
Dates: September 1, 2020 through December 9, 2020 and January 19, 2021 through May 7 2021
Supervised by: Frank Marciano
School: Triton
Subject: English
*Pending completion of all paperwork.

The Superintendent recommends permission be granted for the following **Seton Hall University** graduate student to complete his internship for the 2020-2021 school year.

Student (Practicum Placement): Emanuel Neil*
Dates: September 1, 2020 June 17, 2021
Supervised by: Tiffany Strauss
School: Highland
Subject: Counseling

12. Approval: Retirement Professional Staff

Mrs. S. Bell, a World Language teacher at Triton High School has submitted a letter to the Board of Education indicating she will retire June 30, 2020. Mrs. Bell has been an employee of the district for thirty three years.
The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

13. Approval: Leave of Absence

The Superintendent requests Board of Education approve the leave of absence for the following employee:

#1514, revision of leave of absence beginning June 12, 2020 using one personal day and remaining sick days until the end of the 2019-2020 school year.

#3031, , has requested a leave absence beginning September 21, 2020 through December 21, 2020 utilizing 31 sick days, along with unpaid leave.

#1127, revised leave of absence beginning June 8, 2020 through end of the 2019-2020 school year using sick days; unpaid FMLA beginning September 8, 2020 through November 16, 2020.

14. Reappointment of District Professional Staff 2020-2021

The Superintendent recommends reappointment of district professional staff for the 2020-2021 school year. Details of assignments and salaries are shown on the schedules listed below.

15. Superintendent's Recommendations for Non-renewal of Employment Contracts

Be it resolved that the Board of Education does hereby approve the Superintendent's recommendations for non-renewal of employment contract for the school year 2020-2021. Details are shown on SCHEDULE U.

16. Appointment: CARE Program Aide

The Superintendent recommends the appointment of the new hire for the 2020-2021 school year. Details of the assignment and salary are shown on SCHEDULE V.

B. ATHLETICS Nothing to Report

C. POLICY Nothing to Report

H. MISCELLANEOUS

Dr. Repici presented Item #7H: 2, 3, 4 for approval.
On the motion of Mrs. Dawn Leary, seconded by Mrs. Patricia Wilson, Item #7A: 2, 3, 4 approved.
ROLL CALL VOTE
Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
ABSTAINED FROM #7A: 14- Mrs. Dawn Leary, Mr. Kevin McElroy
ABSTAINED FROM #7A: 15 - Mrs. Dawn Leary

1. Special Education - Out of District Placements 2019-2020 Nothing to Report

For the school year 2019-2020, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

2. Harassment Intimidation & Bullying (HIB) Investigations

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB investigations were presented within the Executive Session portion of the May 7, 2020 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on SCHEDULE F.

Be it resolved that the Black Horse Pike Regional School District Board of Education approves the results of the HIB Investigations that were presented and acknowledged within Executive Session portion of the April 2, 2020 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on the attached schedule.

3. Approval: Overnight Field Trip

Date of Event: September 4- September 6, 2020
Nature of Event: Football Game and College Visit
Location: Havelock, North Carolina
Transportation: Bus
Students: 48 Timber Creek Football Players
Chaperone(s): Head Coach (TBD), Jamal White, Dan Boguxzewski, Bill Belton,
Marques Cosby, Ty Harris
Cost to District: To be paid by students and will be of no cost to the District

4. Approval Revised Calendar 2019-2020 School Year

The Board of Education approval is requested to accept the revised calendar for the 2019-2020 School Year. Details are shown on SCHEDULE S.

INFORMATION ITEMS

Dr. Brian Repici, Superintendent
Nothing to Report

BUSINESS/TECHNOLOGY UPDATE

Mr. Frank Rizzo, Board Secretary/Business Administrator
Nothing to Report

CURRICULUM UPDATE

Mr. Matthew Szuchy, Director of Curriculum & Instruction
Nothing to Report

PERSONNEL UPDATE

Mrs. Julie Scully, Assistant Superintendent
Nothing to Report

Mr. Kevin McElroy asked for public comment. The District received several questions/comments on Askboe@Bhprsd.org. The questions/comments were as follows:

1. Communication between the District , parents and students
2. Senior Events, Prom, Graduation
3. Graduation with Social Distancing
4. Parent Committee for graduation plans
5. Comments on what other districts are providing for students
6. Comments concerning the Superintendent

On the motion of Mrs. Dawn Leary, seconded by Mrs. Patricia Wilson the Board of Education adjourned at 7:15 pm.
HAND VOTE - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison,
Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

Respectfully submitted,

Frank Rizzo Board
Secretary / Business Administrator

FR/GB

