

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT  
MINUTES OF ACTION MEETING  
September 20, 2018**

Mrs. Jenn Storer called to order the Regular Session at 6:05 pm at the Administrative Office.

Everyone was invited to join in the flag salute.

The Board agreed to have a moment of silence to honor our troops and first responders.

Mr. Frank Rizzo read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

- Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/29/18.
- Posting on the front door of the Central Office facility on 6/29/18.
- Mailing written notice to the Philadelphia Inquirer and the South Jersey Times on 6/29/18.
- Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/29/18:
- Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.

PRESENT –Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mr. Bill Murray, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni

ALSO PRESENT - Mr. John Moustakas, Dr. Brian Repici, Mr. Frank Rizzo, Mrs. Julie Scully, Mr. Anthony Tarsatana, Mrs. Missy Sheppard, Ms. Kasha Giddins, Ms. Lisa Owens, Mr. Joseph Newsham

On the motion by Mrs. Patricia Wilson, seconded by Mrs. Dawn Leary the Executive Session was called to order at 6:07 pm

HAND VOTE

YES – Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mr. Bill Murray, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter “BHPRSD”, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the BHPRSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the BHPRSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal

government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the BHPUSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPUSD, Board of Education will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the BHPUSD, Board of Education will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the BHPUSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPUSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the BHPUSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Dr. Joyce Ellis, seconded by Miss Jill Dawson, the Board of Education adjourned from Executive Session at 6:57 pm.

HAND VOTE

YES – Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mr. Bill Murray, Mrs. Patricia Wilson, Mrs. Jenn Storer  
 ABSENT – Mr. Kevin Bucceroni

Mrs. Jenn Storer asked for any emergency items.

Mrs. Jenn Storer asked for public comment. There were no public comments.

**A. INFORMATION ITEMS**

**1. Required Monthly Drills**

	Date	Time	Evac Time	Type of Drill
<b>Triton</b>	9/17/18	9:30 am	1 min. 57 sec.	Fire Alarm Drill
	9/17/18	11:45 AM	4 minutes	Shelter in Place
<b>Highland</b>	7/11/2018	11:28 am	47 minutes	Fire Alarm Drill
	8/2/18	10:30 am	3 minutes	Fire Alarm Drill
<b>Timber Creek</b>	8/7/2019	10:00 am	3 min. 42 sec.	Fire Alarm Drill
	8/9/2018	10:19 am	5 minutes	Shelter in Place
<b>Twilight</b>	9/12/18	6:40 pm	4 minutes	Fire Alarm Drill
<b>Bus Evacuations – Nothing Attached</b>				

**2. Board Attendance**

**3. Committee Meeting Schedule/Reports**

Curriculum/Special Ed/Student Affairs	Nothing to Report
Facilities/Security/Transportation	Nothing to Report
Finance/Technology	See Attached
Negotiations	Nothing to Report
Personnel	Nothing to Report
Policy/Planning	Nothing to Report
Public Relations/Media/Bd Relations	Nothing to Report
Shared Services	Nothing to Report

**A. MANDATED MONTHLY ACTION ITEMS**

Mr. Frank Rizzo presented Item #7B: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 for approval.  
 On the motion of Dr. Joyce Ellis, seconded by Mrs. Dawn Leary, Item #7B: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10: approved.

ROLL CALL VOTE

YES – Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mr. Bill Murray, Mrs. Patricia Wilson, Mrs. Jenn Storer  
 ABSENT – Mr. Kevin Bucceroni

**1. Minutes**

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

- Minutes of June 28, 2018 Executive Session – Released to the Public
- Minutes of August 23, 2018 Exec Session
- Minutes of August 23, 2018 Workshop/Action

**2. Budget/Account Transfers**

Move to approve the Budget Transfers as shown.

**3. Bill List**

Move that the bills submitted be paid and the officers' action in making payment therefore is hereby approved. (Revised June 30<sup>th</sup>, 2018 list included)

**4. Cash/Wire Transfers**

Move that the Board of Education approve the cash/wire transfers as shown.

**5. Board Secretary/Business Administrator's Report**

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

**6. Reconciliation of Statements Report**

Reconciliation of Statements Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2018 (revised) and July 2018. The Reconciliation Report and Secretary's report are in agreement for the month of June 2018 (revised) and July 2018. Move that the Board of Education approve the Reconciliation of Statements report.

**7. Budget Certification**

**BOARD'S CERTIFICATION**

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BOARD SECRETARY'S CERTIFICATION**

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**CHANGE IN ANTICIPATED REVENUE**

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

**8. Cafeteria Fund Analysis**

Move that the Board of Education approve the Cafeteria Fund Analysis.

**9. Student Activity Account Report**

**10. Use of Facilities**

**C. Other Monthly Action Items**

Mr. Frank Rizzo presented Item #7C: 1, 2, 3, 4, 5, 6, 7, 8 for approval.

On the motion of Dr. Joyce Ellis, seconded by Miss Jill Dawson, Item #7C: 1, 2, 3, 4, 5, 6, 7, 8: approved.

ROLL CALL VOTE

YES – Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mr. Bill Murray, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni

**1. Archway School, Inc. Transportation Aides**

Move that the Board of Education approve the agreement Archway School Inc. for two 1:1 aides for the ESY Program and the 18-19 school year. (see attached exhibit)

**2. Camden County Technical Schools Contract**

Move that the Board of Education approve the 2018-2019 contract with Camden County Technical Schools at the cost of \$ 3,265.00 per student annual tuition. (see attached exhibit)

**3. ACTFL**

Move that the Board of Education approve the American Council on the Teaching of Foreign Languages Workshop Agreement. (see attached exhibit)

**4. Center for Family Guidance, P.C.**

Move that the Board of Education approve the contract with Center for Family Guidance, P.C. to provide services for the 2018-2019 school year. (see attached exhibit)

**5. Disposal of Sewing Machines**

Move that the Board of Education approve the disposal of twelve sewing machines that are beyond repair.

**6. Tuition Contracts**

Move that the Board of Education approve tuition contracts. (see attached exhibit)

**7. Special Education Transportation Contract with Parent**

Move that the Board of Education approve the 2018-19 transportation contract with CL, parent of a student with disabilities pursuant to the attached exhibit. CL will transport the student to/from the Bankbridge Development Center. (see attached exhibit)

**8. Kennedy University Hospital Inc. Contract**

Move that the Board of Education approve the contract with Kennedy University Hospital Inc. for substance screening services. (see attached exhibit).

**A. PERSONNEL**

Dr. Repici presented Item #8A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 for approval.

On the motion of Miss Jill Dawson, seconded by Mrs. Dawn Leary, Item #8A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15: approved.

ROLL CALL VOTE

YES – Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mr. Bill Murray, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni

Abstained from #8A: 1 – Mrs. Dawn Leary, Mr. Bill Murray

**1. Co-curriculum Appointments**

The Superintendent recommends the persons shown on schedule A, highlighted in yellow, be appointed to the listed co-curriculum/athletic coaching positions at the stipends shown for the 2018-2019 school year and are paid for time served in the positions. Approval is recommended.

**2. Resolution for Emergency Hiring**

We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.

**3. Appointment: Per Diem Substitute Staff**

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2018-2019 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

**4. Approval: Professional Development/School Business Requests**

The Superintendent recommends approval of the Professional Development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.

**5. Approval: Additional Payment for Curriculum Writing**

The Superintendent recommends approval of the additional payment for Curriculum writing. Details are shown on SCHEDULE I.

**6. Appointment: Professional Staff**

The Superintendent recommends the appointment of the new hire for the school year 2018-2019. Details of the assignment and salary are shown on SCHEDULE J.

**7. Approval: Title IA Math Tutors**

The Superintendent recommends approval of the Title IA Math Tutors for the 2018-2019 school year. Details are shown on SCHEDULE K.

**8. Approval: Title I Coordinators**

The Superintendent recommends approval of the Title I Coordinators for the 2018-2019 school year. Details are shown on SCHEDULE L.

**9. Appointment: Game Security, Ticket Sellers & Game Timers**

The Superintendent recommends the appointment of the Triton High School employee on the attached schedule as a Game Security, Ticket Seller and Game Timer for sporting and activity events for the 2018-2019 school year. Details of the assignment and salary are shown on SCHEDULE M.

**10. Appointment: Mentors 2018-2019 School Year**

The Superintendent requests Board of Education appointment of the Mentors for Beginning Teacher Induction Program 2018-2019. Details are shown on SCHEDULE N.

**11. Appointment: Dynamic Teacher Leaders**

The Superintendent recommends the appointment of the employees on the attached schedule as Dynamic Teacher leaders for the school year 2018-2019. Details are shown on SCHEDULE P.

**12. Appointment: Wellness Committee**

The Superintendent recommends the appointment of the employees on the attached schedule as the Wellness Committee for the school year 2018-2019. Details are shown on SCHEDULE Q.

**13. Appointment: Title I Night Time Counselor**

The Superintendent recommends the appointment of the employees on the attached schedule as Title I Night Time Counselors for the school year 2018-2019. Details are shown on SCHEDULE R.

**14. Appointment: Title I After School Cafeteria Supervision**

The Superintendent recommends the appointment of the employees on the attached schedule as the Title I After School Cafeteria Supervisors for the school year 2018-2019. Details are shown on SCHEDULE S.

**15. Appointment: Academic Enhancement Committee**

The Superintendent recommends the appointment of the employees on the attached schedule as the Academic Enhancement Committee for the school year 2018-2019. Details are shown on SCHEDULE T.

Dr. Repici presented Item #8A: 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 for approval.  
On the motion of Mr. Kevin McElroy, seconded by Mr. Jay McMullin, Item #8A: 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27: approved.

ROLL CALL VOTE

YES – Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mr. Bill Murray, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni

Abstained from #8A: 18 – Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Bill Murray

Abstained from #8A: 21 – Mr. Kevin McElroy, Mr. Bill Murray

**16. Appointment: Restorative Discipline Committee**

The Superintendent recommends the appointment of the employees on the attached schedule as the Restorative Discipline Committee for the school year 2018-2019. Details are shown on SCHEDULE U.

**17. Approval: Leave of Absences**

The Superintendent recommends Board of Education approve the following leave of absences:

#1215 has requested FMLA from November 12, 2018 through December 19, 2018, using 3 personal days and the rest unpaid.

#1360 has requested a leave without pay from September 24, 2018 through September 28, 2018.

#7747 has requested a medical leave of absence starting August 23, 2018. Using all sick, vacation and personal days, unpaid FMLA after that, if necessary.

**18. Approval: Memorandum of Agreement for BHPEA Contract 2018-2021**

The Superintendent recommends the Board of Education approve the 2018-2021 BHPEA Memorandum of Agreement. Details are shown on the attached SCHEDULE W.

**19. Appointment: Marching Band Triton and Timber Creek**

The Superintendent recommends the appointment of the contracted positions for the Triton and Timber Creek Marching Band for the 2018-2019 school year. Details are shown on SCHEDULE Y.

**20. Approval: Payment for Staff Services for Title I Parent Meetings**

The Superintendent recommends Board of Education approve the payment for staff services for Title I Parent Meetings. Details are shown on the attached SCHEDULE Z.

**21. Approval: Revised Professional Staff Salaries**

The Superintendent recommends Board of Education approve the revised professional salaries for the 2018-2019 school year. Details are shown on the attached SCHEDULE AA.

**22. Appointment: Literacy Café**

The Superintendent recommends the appointment of the employees on the attached schedule for the Literacy Café on Tuesdays and Thursdays for the school year 2018-2019. Details are shown on SCHEDULE BB.

**23. Appointment: Support Staff**

The Superintendent recommends the appointment of the new hire for the school year

2018-2019. Details of the assignment and salary are shown on SCHEDULE CC.

**24. Appointment: Title IA Parent Liaisons**

The Superintendent recommends the appointment of the employees on the attached schedule as the Title I Parent Liaisons for the school year 2018-2019. Details are shown on SCHEDULE DD.

**25. Appointment of Twilight Professional Staff**

The Superintendent requests Board of Education approval of the employee shown on schedule EE to be appointed as Twilight Professional staff for the 2018-2019 school year. Details are shown on SCHEDULE EE.

**26. Approval: Involuntary Transfer**

The Superintendent recommends Board of Education approval of B. Mattucci's involuntary transfer from Timber Creek to Triton/Highland, beginning October 1, 2018.

**27. Appointment: Highland Restorative Justice Teachers**

The Superintendent recommends the appointment of the employees on the attached schedule as Highland Restorative Justice Teachers for the school year 2018-2019. Details are shown on SCHEDULE FF.

**B. ATHLETICS    Nothing to Report**

**C. POLICY**

Dr. Repici presented Item #8C: 1, 2 for approval.

On the motion of Mrs. Dawn Leary, seconded by of Dr. Joyce Ellis, Item #8C: 1, 2: approved.

ROLL CALL VOTE

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin,

Mr. Bill Murray, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni

**1. First Reading– For Review of Policies & Procedures/Regulations**

**Regulation:**

7510 Use of Facilities

**2. Second Reading– For Review of Policies & Procedures/Regulations**

**Policies:**

1000 Table of Contents

1613 Disclosure and Review of Applicant’s Employment History

5000 Table of Contents

5512 Harassment, Intimidation, and Bullying

5561 Use of Physical Restraint Techniques for Students with Disabilities

8561 Procurement Procedures for School Nutrition Programs

**Regulation:**

1000 Table of Contents

1613 Disclosure and Review of Applicant’s Employment History

5000 Table of Contents

5512 Harassment, Intimidation, and Bullying

5561 Use of Physical Restraint Techniques for Students with Disabilities

5600 Student Discipline/Code of Conduct

5561 Use of Physical Restraint Techniques for Students with Disabilities

**H. MISCELLANEOUS**

Dr. Repici presented Item #8H: 1, 2, 3, 4, 5, 6, 7, 8 for approval.

On the motion of Miss Jill Dawson, seconded by of Mrs. Dawn Leary, Item #8H: 1, 2, 3, 4, 5, 6, 7, 8: approved.

ROLL CALL VOTE

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin,

Mr. Bill Murray, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni

**1. Special Education - Out of District Placements 2018-2019**

For the school year 2018-19, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

**2. Harassment Intimidation & Bullying (HIB) Investigations Nothing to View**

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB investigations were presented within the Executive Session portion of the September 20, 2018 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on SCHEDULE F.

Be it resolved that the Black Horse Pike Regional School District Board of Education approves the results of the HIB Investigations that were presented and acknowledged within Executive Session portion of the August 23, 2018 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on the attached schedule.



**3. Approval: ELL Program Refusal Letter to the Parent/Guardian**

The Superintendent recommends Board of Education approval of the ELL Program refusal letter to the Parents/Guardians of the Black Horse Pike Regional School District for the 2018-2019 school year. Details are shown on schedule H.

**4. Approval Curriculum 2018-2019**

The Superintendent recommends Board of Education approval of the following Curricula:

- Algebra I
- Algebra I PARCC
- Algebra II Accelerated
- Algebra II College Prep
- Algebra II Honors
- American Studies-History
- Computer Science & Marketing
- Forensic Science
- Freshman Seminar
- Geometry
- Geometry A
- Geometry Honors
- Intro to Algebra
- Introduction to Business
- Life Skills Math
- Personal Finance
- Transition Math

**5. Approval: JROTC Military Ball**

The Superintendent requests Board of Education approval for the JROTC Military Ball to be held at The Palace on 5/4/19 – time TBD.

**6. Approval Field Trips**

The Superintendent recommends Board of Education approve the field trips that are shown on the attached schedule. Details are shown on the attached SCHEDULE O.

**7. Approval: Quixote Quest Club**

The Superintendent recommends Board of Education approval of the proposal to establish Quixote Quest as a club at Highland High School. Details are shown on the attached SCHEDULE V.

**8. Approval of Community Based Instruction Trips**

The Superintendent recommends Board of Education approval of any community based instruction trips for the special education department for the 2018-2019 school year.

**INFORMATION ITEMS**

Dr. Brian Repici, Superintendent  
Nothing to Report

**BUSINESS/TECHNOLOGY UPDATE**

Mr. Frank Rizzo, Board Secretary/Business Administrator  
Nothing to Report

**CURRICULUM UPDATE**

Mr. Matthew Szuchy, Director of Curriculum & Instruction  
Nothing to Report

**PERSONNEL UPDATE**

Mrs. Julie Scully, Director of Personnel Management

Mrs. Jenn Storer asked for public comment – there was none.

On the motion of Mr. Jay McMullin, seconded by Mrs. Dawn Leary the Board of Education adjourned at 7:38 pm.

Hand Vote

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin,  
Mr. Bill Murray, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni

Respectfully submitted,

Frank Rizzo  
Board Secretary

FR/gb