

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
MINUTES OF ACTION MEETING
July 19, 2012**

Dr. Joyce Ellis called to order the Regular Session at 4:15 pm at BHPRSD District Office.

Mrs. Jean Grubb read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

- Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/25/12.
- Posting on the front door of the Central Office facility on 6/25/12.
- Mailing written notice to the Courier Post on 6/25/12.
- Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/25/12.
- Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.
- Everyone was invited to join in the flag salute.
- The Board agreed to have a moment of silence to honor our military.

Roll Call

PRESENT: Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston

ARRIVED AT 4:27 PM: Mr. Ben Zanghi

Dr. Ellis asked if there were emergency items to be added to the agenda. There were none

Dr. Ellis asked for public comments. There were none.

Dr. Ellis then asked for the Board Secretary's Report.

Mrs. Jean Grubb presented Use of Facilities for approval.

On the motion of Mrs. Pat Wilson seconded by Mrs. Jenn Storer, Use of Facilities were approved.

Roll Call Vote

YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

Use of Facilities

Move that the Board of Education approve the Use of Facilities requests as submitted by the principals.

OTHER MONTHLY ACTION ITEMS

Mrs. Jean Grubb presented Other Monthly Action Item #1 for approval.

On the motion of Mrs. Pat Wilson seconded by Mrs. Jenn Storer, Other Monthly Action Item #1 was approved.

Roll Call Vote

YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

1. **Highland Baseball Field Dugouts**

Authorize Garrison to repair and submit a NJDOE "other capital project" application for the new baseball field dugouts at Highland High School. The district acknowledges that it will receive no state aid for this project and further authorize Garrison Architects to amend the district application long range facility plan.

Mrs. Jean Grubb presented Other Monthly Action Item #2 for approval.

On the motion of Dr. Mark Schmitz seconded by Mrs. Jenn Storer, Other Monthly Action Item #2 was approved.

Roll Call Vote

YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

2. [Race To The Top Funds](#)

Move that the Board accept the award for the 2012 Race to the Top funds in the amount of \$25,876. As per attached exhibit

Mrs. Jean Grubb presented Other Monthly Action Items #3 & 4 for approval.

On the motion of Mrs. Pat Wilson seconded by Dr. Mark Schmitz, Other Monthly Action Items #3 & 4 were approved.

Roll Call Vote

YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

3. [Discard Old Text Books from Timber Creek & Triton](#)

Move that the Board approve disposal of Mathematics text books that are more than ten years old. As per attached exhibit.

4. [Building-Level Affirmative Action Officers](#)

Board of Education approval is requested for the individuals indicated within the attached exhibit to serve as Building-Level Affirmative Action Officers within their respective school locations for the 2012-2013 school year.

Mrs. Jean Grubb presented Other Monthly Action Item #5 for approval.

On the motion of Dr. Mark Schmitz seconded by Mr. Jay McMullin, Other Monthly Action Item #5 was approved.

Roll Call Vote

YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

5. [NCLB Funds](#)

Move that the Board approve the award for the 2012 NCLB funds in the amount of \$504,749. As per attached exhibit.

Mrs. Jean Grubb presented Other Monthly Action Item #6 for approval.

On the motion of Dr. Mark Schmitz seconded by Mrs. Jenn Storer, Other Monthly Action Item #6 was approved.

Roll Call Vote

YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

6. [Discard Computer Equipment](#)

Move that the Board approve disposal of old computer equipment. As per attached exhibit.

A. PERSONNEL

Mr. John Golden presented items 8A: 1, 3, 4, for approval

On the motion of Mrs. Pat Wilson, seconded by Dr. Mark Schmitz, Items 8A: 1, 3, 4, were approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson,

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

1. [Co-curricular Appointments](#)

The Superintendent recommends the persons shown on [SCHEDULE A](#) be appointed to the listed co-curricular positions at the stipends shown for the 2012-2013 school year and are paid for time served in the positions. Approval is recommended.

2. [Resolution for Emergency Hiring](#) ***Nothing to Report***

We are now required to submit to the County Education Office each month a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the Resolution shown on [SCHEDULE B](#) that lists those persons and the positions to which they have been appointed.

3. [Appointment: Per Diem Substitute Staff](#)

The persons listed on [SCHEDULE C](#) are recommended for employment as per diem substitute staff for the 2012-2013 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

4. [Approval: Professional Development/School Business Requests](#)

The Superintendent recommends approval of the Professional Development/School Business requests shown on [SCHEDULE D](#). Details of these requests and costs to the district are shown on the schedule.

Mr. John Golden presented item 8A: 5 for approval

On the motion of Mr. Kevin Bucceroni, seconded by Mrs. Jenn Storer, Items 8A: 5 was approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson,

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

5. Appointments: Professional Staff

The Superintendent recommends the appointment of new hires for the school year 2012-2013. Details of the assignment and salary are shown on [SCHEDULE H](#).

Mr. John Golden presented item 8A: 6 for approval

On the motion of Mrs. Jenn Storer, seconded by Dr. Mark Schmitz, Items 8A: 6 was approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson,

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

6. Approval of Job Descriptions

The Superintendent recommends the Board acknowledge and approve the Director of Curriculum & Instruction, Lead Teacher and Director of Special Education job descriptions. Details are shown on [SCHEDULE G](#).

Mr. John Golden presented item 8A: 7 for approval

On the motion of Dr. Mark Schmitz, seconded by Mr. Jay McMullin, Items 8A: 7 was approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Pat Wilson,

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

ABSTAINED: Mrs. Jenn Storer

7. Approval BHPSA Revised Salaries

The Superintendent recommends the Board of Education approve the revised Supervisors' salary guide for the 2012-2014 school years. Details are shown on [SCHEDULE F](#).

Mr. John Golden presented items 8A: 8, 9, 10, 11 for approval

On the motion of Mr. Jay McMullin, seconded by Dr. Mark Schmitz, Items 8A: 8, 9, 10, 11 were approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson,

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston, Mr. Ben Zanghi

8. Change in Assignment Professional Staff

The Superintendent recommends the approval of a change in assignment for Mrs. Lori Scabarozzi, from Math Teacher at Highland High School to District Math Coach for the 2012-2013 school year. Details are shown on [SCHEDULE I](#).

9. Resignation: Professional Staff

Amy Gosewisch, an English Teacher at Highland High School, has submitted a letter of resignation, to be effective August 1, 2012. The superintendent recommends acceptance of the resignation.

Kathleen Monti, a Special Education Teacher at Timber Creek High School, has submitted a letter of resignation, to be effective July 19, 2012. The superintendent recommends acceptance of the resignation.

10. Approval: Foreign Exchange Student

The Superintendent requests Board approval for Ida Skjanhaug, a foreign exchange student from Norway, to Attend Triton Regional High School for the 2012-2013 school year. Mr. and Mrs. Rodman, residents of Runnemedede, are hosting Ida in their home, upon verification of the student's J-1 Visa.

11. Request: Leave of Absence

Diane Nelson a Health/Physical Education teacher at Timber Creek High School, has requested a Leave of Absence without pay and benefits, beginning, September 1, 2012. Her anticipated return to work is September 1, 2013.

Mr. John Golden presented item 8A: 12 for approval

On the motion of Dr. Mark Schmitz, seconded by Mr. Ben Zanghi, Items 8A: 12 was approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston

12. Rescind: Lead Teacher

The Superintendent requests Board approval to rescind the appointment of K.M. as Lead Teacher at Timber Creek High School for the 2012-2013 school year. Details are shown on [SCHEDULE K](#).

Mr. John Golden presented item 8A: 13 for approval

On the motion of Mr. Ben Zanghi, seconded by Mrs. Pat Wilson, Items 8A: 13 was approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston

13. Approval: Family Medical Leave

Ms. Lauren Ritz, a Special Education teacher at Timber Creek High School, has requested a Family Medical Leave of Absence beginning January 2, 2013 until April 29, 2013. Ms. Ritz's anticipated date of return to work is April 29, 2013.

Mr. John Golden presented items 8A: 14, 15 for approval

On the motion of Dr. Mark Schmitz, seconded by Mrs. Pat Wilson, Items 8A: 14, 15 were approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston

14. Approval: Cancellation of Teen Pep at TCHS 2012-2013 School Year

The Superintendent recommends the Board approval to cancel Teen Pep at Timber Creek High School for the 2012-2013 school year. With Mrs. DiPietro and Mrs. Nelson on a leave of absence, and a new supervisor in place, it does not seem possible to offer the course.

15. Reappointment of District Professional Service 2012-2013

The superintendent recommends the appointment of the Summer Music Program for Timber Creek High School. Details are shown on [SCHEDULE N](#).

B. ATHLETICS Nothing to Report

C. POLICY

Mr. John Golden presented items 8C: 1, 2 for approval

On the motion of Mrs. Jenn Storer, seconded by Dr. Mark Schmitz, Items 8C: 1, 2 were approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT: Mr. Joe Baldino, Mr. Lou Johnston

1. First Reading

Policies

Regulations

- [0167](#) Public Participation in Board Meetings
- [2431.4](#) Prevention & Treatment of Sports Related Concussions & Head Injuries
- [2622](#) Pupil Assessment
- [6164](#) Advertising on School Buses

- [R2431.4](#) Prevention & Treatment of Sports Related Concussions & Head Injuries
- [R6470](#) Payment of Claims

2. Second Reading

Policies

Regulations

- [2361](#) Acceptable Use Policy

- [R2361](#) Acceptable Use Policy
- [R5530](#) Substance Abuse

H. MISCELLANEOUS

1. Special Education – Out of District Placements 2012-13 ***Nothing to Report***

For the school year 2012-13, the Child Study Team has placed the classified students listed on **SCHEDULE E** in special education institutions believed to be best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

Mr. John Golden presented item 8H: 2 for approval

On the motion of Mr. Jay McMullin, seconded by Mrs. Pat Wilson, Items 8H: 2 was approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi
ABSENT: Mr. Joe Baldino, Mr. Lou Johnston

2. Approval – Request for Timber Creek H.S. Class of 2013 Prom

Principal Mae Robinson has requested permission for the Timber Creek H.S. Class of 2013 to hold the Class of 2013 Senior Prom on May 17, 2013 at The Mansion on Main Street in Voorhees, New Jersey. Further details will follow. The Superintendent recommends approval.

Mr. John Golden presented items 8H: 3, 4, 5, 6 for approval

On the motion of Mrs. Pat Wilson, seconded by Mr. Ben Zanghi, Items 8H: 3, 4, 5, 6 were approved.

Roll Call Vote: YES – Dr. Joyce Ellis, Mr. Kevin Bucceroni, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi
ABSENT: Mr. Joe Baldino, Mr. Lou Johnston

3. Acknowledgement and Acceptance of CAP Results

The Board of Education acknowledges and accepts the results of the Corrective Action Plan (CAP) as outlined in [a letter received from the Office of Fiscal Accountability and Compliance](#), Mr. Robert J. Cicchino, dated June 26, 2012.

4. Acknowledgement EEO Monitoring Program

The Board of Education acknowledges and accepts the results of the EEO Monitoring as outlined in a letter received from Supervisor, John Ruth, Jr., dated July 2, 2012. Details of the letter are shown on [SCHEDULE J](#).

5. Approval: English Department Book Purchase Rationale

The Superintendent recommends Board approval of the new novel for English 1 & 1A: The Fault in Our Stars. Details are shown on [SCHEDULE L](#).

6. Approval – Request for Timber Creek H.S. Class of 2014 Junior Prom

Principal Mae Robinson has requested permission for the Timber Creek H.S. Class of 2014 to hold the Class of 2014 Junior Prom on April 12, 2013 at Paris Caterers in Blackwood, New Jersey. Further details will follow. The Superintendent recommends approval.

INFORMATION ITEMS

Mr. John Golden, Superintendent

Nothing to Report

SPECIAL EDUCATION

Mr. David Cappuccio, Director of Special Education

Nothing to Report

BUSINESS/TECHNOLOGY UPDATE

Mrs. Jean Grubb, Business Administrator

Nothing to Report

CURRICULUM UPDATE

Dr. Brian Repici, Director of Curriculum

Nothing to Report

PERSONNEL/POLICY UPDATE

Dr. Brian Repici, Director of Curriculum

Nothing to Report

Dr. Joyce Ellis asked for public comments. There were none.

On the motion of Mrs. Pat Wilson, seconded by Mr. Ben Zanghi, the Board meeting adjourned at 5:08pm.

Respectfully submitted,

Jean Grubb
Business Administrator/Board Secretary
JG/kc