

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT**  
**MINUTES OF ACTION MEETING**  
**April 25, 2013**

Mr. Kevin Bucceroni called to order the Regular Session at 6:00 pm at Timber Creek Regional High School.

Mrs. Jean Grubb read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

- Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 4/27/12.
- Posting on the front door of the Central Office facility on 4/27/12.
- Mailing written notice to the Courier Post on 4/27/12.
- Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 4/27/12.
- Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.
- Everyone was invited to join in the flag salute.
- The Board agreed to have a moment of silence to honor our military.

PRESENT - Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT: Dr. Joyce Ellis, Mr. Lou Johnston

ARRIVED AT 6:33PM EXITTED AT 6:58PM: Mr. Ben Zanghi

On the motion of Mrs. Pat Wilson, seconded by Dr. Mark Schmitz, the Board of Education Adjourned to Executive Session at 6:02 pm.

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Blackhorse Pike Regional School District (hereinafter "BHPKSD", Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the BHPKSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the BHPKSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could

impair such protection;

- Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.
- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public;
- Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the BHPUSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPUSD, Board of Education will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the BHPUSD, Board of Education will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the BHPUSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPUSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the BHPUSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Mrs. Pat Wilson, seconded by Dr. Mark Schmitz, the Board adjourned from Executive Session at 6:53 pm.

The Board of Education went into Public Session at 7:00 pm.

Ms. Mae Robinson presented awards to Timber Creek students.

A fire alarm rang and the building was evacuated at 7:10 pm.

Meeting attendees returned to the building at 7:30 pm.

Ms. Mae Robinson continued with presenting awards to Timber Creek students.

Students from each school reported on district activities and accomplishments.

Mr. Bucceroni asked for emergency items.

Mr. John Golden presented the following Emergency Resolution Item for approval.

On the motion of Mr. Jay McMullin, seconded by Mrs. Jenn Storer, Emergency Resolution Item approved.

Roll Call Vote

YES –Mr. Kevin Bucceroni, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston, Mr. Ben Zanghi

ABSTAINED - Mrs. Pat Wilson

Emergency Resolution Item

The Board of Education for Black Horse Pike Regional School District approves to engage in a Shared Services Agreement with the Runnemede Public School District, where Mr. David C. Cappuccio, Jr. will serve in the capacity as Acting Superintendent of Schools. Said agreement is contingent upon the Executive County Superintendent’s approval.

**A. INFORMATION ITEMS**

1. Required Monthly Drills

Fire drills were held on the following dates:

	Date	Time	Evacuation Time
Triton	03/15/13	9:25 am	6 minutes Active Shooter Lockdown
	03/21/13	8:20 am	2 minutes 55 seconds
Highland	03/13/13	1:29 pm	4 minutes
	03/27/13	9:22 am	12 minutes Tier 3
Timber Creek	03/04/13	8:35 am	3 minutes 28 seconds
	03/21/13	8:06 am	13 minutes Tier 1
Twilight	03/06/13	7:50 pm	2 minutes
	03/21/13	7:30 pm	3 minutes

2. Board Attendance

**B. MANDATED MONTHLY ACTION ITEMS**

Mrs. Jean Grubb presented Item(s) # 6B: 1-10 for approval.

On the motion of Dr. Mark Schmitz, seconded by Mrs. Jenn Storer, Item(s) # 6B: 1-10 approved.

Roll Call Vote

YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston, Mr. Ben Zanghi

1. Minutes

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

- [Minutes of March 4, 2013 Workshop/Action Meeting](#)
- [Minutes of March 14, 2013 Executive Session](#)
- [Minutes of March 14, 2013 Workshop/Action Meeting](#)
- [Minutes of March 28, 2013 Executive Session](#)
- [Minutes of March 28, 2013 Workshop/Action Meeting](#)

2. Budget/Account Transfers

Move to approve the Budget Transfers as shown.

3. Bill List

Move that the bills submitted be paid and the officers' action in making payment therefore is hereby approved.

4. Cash/Wire Transfers

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator's Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

6. Treasurer of School Moneys Report

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2013. The Treasurer's Report and Secretary's report are in agreement for the month of March 2013. Move that the Board of Education approve the Treasurer of School Moneys reports.

7. Budget Certification

**BOARDS' CERTIFICATION**

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BOARD SECRETARY'S CERTIFICATION**

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**CHANGE IN ANTICIPATED REVENUE**

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Decrease – Use of Facilities	(\$20,000)
Increase – Refund or Prior Years Expenditures	\$35,000
Decrease – Miscellaneous Income/Admission/Interest	(\$85,000)
Increase – Tuition – Other LEA's/Individuals	\$80,000
Decrease – Medicaid Semi	(\$34,000)
Increase – Employees Health	N/A at this time
Increase – Extraordinary Aid	\$384,000

8. Cafeteria Fund Analysis

Move that the Board of Education approve the Cafeteria Fund Analysis.

9. Student Activity Account Report

Move that the Board of Education approve the Student Activities Account Reports.

10. Use of Facilities **APPROVED APRIL 18, 2013**

Move that the Board of Education approve the Use of Facilities requests as submitted by the principals.

**C. Other Monthly Action Items**

Mrs. Jean Grubb presented Item(s) # 6C: 1-10 for approval.

On the motion of Mrs. Pat Wilson, seconded by Dr. Mark Schmitz, Item(s) # 6C: 1-10 approved.

Roll Call Vote

YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston, Mr. Ben Zanghi

1. Appointment of Gloucester County Special Services School District

Move that the Board of Education approve Gloucester County Special Services for the following services for the 2012-2013 school year: As per attached exhibit.

Special Education Transportation, Vocational Transportation, Non-Public Transportation, Homeless Transportation  
Rt. S4932 - \$80.00 per diem

2. Alliance for Competitive Energy Services (ACES)

Move that the Board of Education approve the contract between Reliant Energy, Champion Energy Services and the Black Horse Pike Regional School District for energy supply service, as per attached exhibit.

3. Appointment of Treasurer of School Monies

Move that the Board of Education approve the appointment of Mrs. Janet Glover as Treasurer of School Monies from July 1, 2013 through June 30, 2014.

4. Burlington and Camden County Educators Insurance Consortium

Move that the Board of Education act to approve the District's membership to the Burlington and Camden County Educators Insurance Consortium.

5. Resolution for Appointment of Representative and Alternate Representative to the Southern New Jersey Regional Employee Benefits Fund effective July 1, 2013 to represent the BHPRS  
Move that the Board of Education approve the appointment of Jean Grubb as Representative to the Southern New Jersey Regional Employee Benefits, and Janet Glover as Alternate Representative to the Southern New Jersey Regional Employee Benefits, effective July 1, 2013 to represent the Black Horse Pike Regional School District.
  6. Designation of Official Depository  
Move that the Board of Education approve the designation of Beneficial Bank as the official depository from July 1, 2013 through June 30, 2014.
  7. Designation of Official Newspapers
    - a. Move that the Board of Education act to approve the designation of The Courier Post as a newspaper of record.
    - b. Move that the Board of Education act to approve the designation of The Record Breeze as a newspaper of record.
  8. Appointment of Camden County Educational Services  
Move that the Board of Education approve to continue the appointment of the Camden County Educational Services so that the following services can be provided for the 2013-2014 school year: As per attached exhibit.
    - Special Education Transportation
    - Vocational Transportation
    - Non-Public Transportation
    - Aide in Lieu of Transportation
    - CST Services
    - OT, PT Services
    - Public Home Instruction
    - Substitute Nursing Services
    - Sign Language Interpreter
    - Camden County School Crisis Response Team
  9. Meeting Resolutions and Scheduled Meetings  
Move that the Board of Education approve the Open Public Meeting Act Resolution and Notice of Annual Scheduled Meetings and Work Sessions (see attached).
  10. Adoption of Existing Board Policies  
Move that the Board of Education approve the adoption of existing board policies.
- Mrs. Jean Grubb presented Item(s) # 6C: 11-20 for approval.
- On the motion of Dr. Mark Schmitz, seconded by Mr. Jay McMullin, Item(s) # 6C: 11-20 approved.
- Roll Call Vote  
YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer  
ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston, Mr. Ben Zanghi
11. Appointment of PACO/OPRA  
Move that the Board of Education approve the appointment of Jean Grubb as the Public Agency Compliance Official (PACO) and Open Public Records Official from July 1, 2013 through June 30, 2014.
  12. Appointment of Affirmative Action Officer  
Move that the Board of Education approve the appointment of David Cappuccio, Director of Special Services and Jean Grubb, Business Administrator as the Affirmative Action Officer(s), from July 1, 2013 through June 30, 2014.
  13. Appointment of 504 Officer  
Move that the Board of Education approve the appointment of David Cappuccio, Director of Special Services as the District 504 Officer from July 1, 2013 through June 30, 2014.

14. Appointment of Purchasing Agent  
Move that the Board of Education approve the appointment of the Jean Grubb as the District Qualified Purchasing Agent from July 1, 2013 through June 30, 2014.
  15. Appointment of Board Secretary  
Move that the Board of Education approve the appointment of Jean Grubb as Board Secretary from July 1, 2013 through June 30, 2014.
  16. Approve Curriculum  
Move that the Board of Education approve the existing district curriculums for the 2013-2014 school year.
  17. Approve Petty Cash Fund  
Move that the Board of Education approve petty cash funds for the period of July 1, 2013 through June 30, 2014, as specified below:

Central Administration	\$ 100.00
Building Principals	\$ 100.00
Special Education Student Incentive Program	\$2,000.00
  18. Authorization to Sign Checks  
Move that the Board of Education approve the district officials to sign checks on behalf of the district until the next reorganization meeting of the Board, per the attached exhibit.
  19. Approve Tax Shelters  
Move that the Board of Education approve the following Tax Shelter providers and include them as an addendum to the district 403(b) Plan Document:
    - Lincoln Investments
    - AXA Equitable
    - First Investors
    - Metlife
    - Siracusa Benefits
    - Vanguard
    - Midland National
    - Franklin TempletonBE IT FURTHER RESOLVED, that The Omni Group be appointed the District's 3rd Party Administrator for the District's 403(b) plans.
  20. Approve Tax Payment Schedule  
Move that the Board of Education approve the tax payment schedule for the 2013-2014 school year.
- Mrs. Jean Grubb presented Item(s) # 6C: 21-30 for approval.
- On the motion of Dr. Mark Schmitz, seconded by Mrs. Pat Wilson, Item(s) # 6C: 21-30 approved.
- Roll Call Vote  
YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer  
ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston, Mr. Ben Zanghi
21. Authorization to Award Contracts  
Move that the Board of Education authorize the Board Secretary to award contracts up to the bid threshold/quote threshold until the next reorganization meeting of the Board.
  22. Appointment of Health and Safety Officer  
Move that the Board of Education approve the appointment of William Breuer as the District Health and Safety Officer from July 1, 2013 through June 30, 2014.
  23. Approve Bill Payments between Board Meetings  
Move that the Board of Education authorize the Board Secretary to approve bill payments between board meetings.

- 24. Approve Use of State Contracts for Purchasing  
Move that the Board of Education authorize the Business Administrator to use state contracts for purchasing of goods and services from July 1, 2013 through June 30, 2014.
- 25. Appointment of Integrated Pest Management (IPM) Coordinators  
Move that the Board of Education approve the appointment of Mark McMaster and Joseph Newsham as Pest Management Officers from July 1, 2013 through June 30, 2014.
- 26. Approve Travel Limitations  
Move to approve the Resolution establishing maximum regular business travel reimbursement for the 2013-2014 school year per the School District Accountability Act (A-5).

	<b>2013-2014</b>
	Max per staff/group max
Teachers	\$850/\$25,000
Intinerant & CST Mbrs.	\$700/\$8,000
Support Staff/Technology	\$700/\$3,500
Supervisors	\$1,500/\$25,000
Principals	\$1,500/\$15,000
Central Administrators	\$1,500/\$32,000
Board of Education	\$1,500/\$10,000

- 27. Appointment of HCS/Right-to-Know Contact Person  
Move that the Board of Education approve the appointment of William Breuer as the District Right-to-Know/Chemical Hygiene Officer from July 1, 2013 through June 30, 2014.
- 28. Interlocal Services Agreement  
Move that the Board of Education act to approve the Interlocal Services Agreement between the Black Horse Pike Regional School District and the Borough of Runnemede and Township of Gloucester for School Resource Officers from July 1, 2013 through June 30, 2014.
- 29. Comprehensive Equity Officer  
Move that the Board of Education approve the appointment of Brian Repici as the comprehensive Equity Officer from July 1, 2013 through June 30, 2014.
- 30. Anti-Bullying Coordinator  
Move that the Board of Education approve Mr. David Cappuccio, Jr. as the district’s Anti-Bullying Coordinator.

Mrs. Jean Grubb presented Item(s) # 6C: 31-41 for approval.

On the motion of Mrs. Pat Wilson, seconded by Dr. Mark Schmitz, Item(s) # 6C: 31-41 approved.

Roll Call Vote

YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston, Mr. Ben Zanghi

- 31. Anti-Bullying Specialists  
Move that the Board of Education approve the appointments of the following individuals to serve as Anti-Bullying Specialists for the assigned schools.  
Highland – Jeanette Vizoco      Timber Creek – TBD      Triton – Holly Ferterl
- 32. Sports Medicine Care and Sports Performance Training Provider Contract  
Move that the Board of Education approve a Sports Medicine Care and Sports Performance Provider Contract between BHPUSD and Rothman Institute and Velocity Sports Performance to provide Sports Medicine Care and Sports Performance Training from July 1, 2013 through June 30, 2014.

33. Private School Free Lunch Program

Be it resolved that the Black Horse Pike Regional School District Board of Education does not require the \*\* School to charge students for reduce and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation for the 2013-2014 school year.

\*\* LARC School; Hampton Academy, Pineland Learning Center; Yale School; Bancroft; Archway; Garfield Park Academy

34. Educational Data Services, Inc.

Move that the Board of Education act to approve to continue a cooperative bidding program between BHRSD and Educational Data Services, Inc. to provide shared services for the period of July 1, 2013 through June 30, 2014. As attached exhibit.

35. NJSIAA Membership

Move that the Board of Education act to approve to continue the NJSIAA Membership renewal for Highland, Timber Creek and Triton for the period of July 1, 2013 through June 30, 2014.

36. Garden State Co-op Membership

Move that the Board of Education act to approve to continue the Garden State Co-Op Membership Requirements for the period of July 1, 2013 through June 30, 2014.

37. The Cooper Health System Employee Assistance Program

Move that the Board of Education act to approve to continue The Cooper Health System Employee Assistance Program Agreement for the period of July 1, 2013 through June 30, 2014.

38. Bayada Nursing

Move that the Board of Education approve "In School" Nursing services provided by Bayada Nursing, Inc. for Special Education students as indicated in the IEP.

39. Drug Screen Program

Move that the Board of Education act to approve to continue the utilization of Kennedy Health Systems Drug Screen Program for the period of July 1, 2013 through June 30, 2014.

40. Approve Job Descriptions

Move that the Board of Education approve the existing job descriptions for the 2013-2014 school year.

41. Computer Solutions, Inc.

Move that the Board of Education approve the Software Support Contract with Computer Solutions, Inc., as per attached exhibit.

Mrs. Jean Grubb presented Item(s) # 6C: 31-41 for approval.

On the motion of Mrs. Pat Wilson, seconded by Mrs. Jenn Storer, Item(s) # 6C: 42-43 approved.

Roll Call Vote

YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston, Mr. Ben Zanghi

42. Perkins Funding FY14

Move that the Board of Education approve the Perkins Funding in the amount of \$23,850. As per attached exhibit.

43. Construction Manager

Move the Board of Education approve the appointment of Greyhawk Construction Management for the Triton roof, for the summer of 2013, using the same team as in the prior year.



**A. PERSONNEL**

Mr. John Golden presented Item(s) # 7A: 1-9 for approval.

On the motion of Dr. Mark Schmitz, seconded by Mr. Jay McMullin, Item(s) # 7A: 1-9 approved.

Roll Call Vote

YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston Mr. Ben Zanghi

ABSTAINED FROM #1 – Mrs. Dawn Leary

1. Co-curricular Appointments

The Superintendent recommends the persons shown on SCHEDULE A be appointed to the listed co-curricular positions at the stipends shown for the 2012-2013 school year and are paid for time served in the positions.

2. Resolution for Emergency Hiring     *Nothing to Report*

We are now required to submit to the County Education Office each month a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the Resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.

3. Appointment: Per Diem Substitute Staff

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2012-2013 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown.

4. Approval: Professional Development/School Business Requests

The Superintendent recommends approval of the Professional Development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.

5. Appointment: Professional Staff (revised)

The Superintendent recommends the appointment of the new hire for the school year 2012-2013. Revised details of the assignments and salaries are shown on SCHEDULE G.

6. Resignation: 1:1 Special Education Aide

R. Bilo, a 1:1 Special Education Aide at Highland High School, has submitted a letter of resignation, to be effective on or before May 8, 2013. The Superintendent recommends acceptance of the resignation.

7. Retirement: Professional Staff

Mrs. C. D'Alonzo, the Language Arts/Teacher Coach for the Black Horse Pike Regional School District has submitted a letter indicating that she will be retiring effective July 1, 2013. Mrs. D'Alonzo has been an employee of the District for twenty nine years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

8. Appointment: NCLB Title IA Summer Read 180 Program

The Superintendent recommends the appointment of NCLB Title IA Summer Read 180 Program positions for the 2013-2014 school year. Details are shown on SCHEDULE H.

9. Retirement: Support Staff

Ms. Joyce Sylvester, secretary to the Counseling Director at Timber Creek High School has submitted a letter indicating that she will be retiring effective August 1, 2013. Ms. Sylvester has been an employee of the District for sixteen years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

Mr. Walter Ewan, Night Facilities Maintenance Supervisor at Highland High School has submitted a letter indicating that he will be retiring effective July 1, 2013. M. Ewan has been an employee of the District for thirty years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

Mr. John Golden presented Item(s) # 7A: 10-15 for approval.

On the motion of Dr. Mark Schmitz, seconded by Mrs. Dawn Leary, Item(s) # 7A: 10-15 approved.

Roll Call Vote

YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston Mr. Ben Zanghi

10. Approval Revised Leave of Absence  
C. Guida, a Science Teacher at Timber Creek High School has requested a change in her Medical Leave of Absence (using 28 paid days and 23 days without pay) to be revised from May 6, 2013 – August 30, 2013 to April 12, 2013 – August 30, 2013. Her anticipated return to work date is September 1, 2013.
11. Educator of the Year  
The Superintendent requests acknowledgement by the Board of Education of the following Educator of the Year – 2012-2013.  
Rebecca Vives – Triton High School
12. Resignation: Instructional Special Education Aide  
C. Steiner, an Instructional Special Education Aide at Timber Creek High School, has submitted a letter of resignation, to be effective on or before May 24, 2013. The Superintendent recommends acceptance of the resignation.
13. Appointment: Homebound Instructors  
The Superintendent recommends the attached be appointed as Homebound Instructors for the 2013-2014 school year. Details are shown on SCHEDULE J.
14. Approval: Mentor  
The Superintendent recommends approval of the Mentor for Beginning Teacher Induction Program. Details are shown on SCHEDULE K.
15. Approval: Additional One-Year Leave of Absence  
The Superintendent recommends approval of the additional one-year Leave of Absence, without pay for D. Nelson, Health & Physical Education teacher at Timber Creek High School for the 2013-2014 school year.
16. Acceptance: Superintendent Contract 2013-2018 **APPROVED APRIL 18, 2013**  
The Board of Education accepts the attached letter from the Executive County Superintendent approving the proposed contract for Dr. Brian Repici to serve as Superintendent of the Black Horse Pike Regional School District for the term July 1, 2013 to June 30, 2018. Details are shown on SCHEDULE I .

Mr. John Golden presented Item(s) # 7A: 17-24 for approval.

On the motion of Mr. Jay McMullin, seconded by Mrs. Dawn Leary, Item(s) # 7A: 17-24 approved.

Roll Call Vote

YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston Mr. Ben Zanghi

ABSTAINED FROM #23 – Mrs. Jenn Storer

17. Approval: Job Descriptions  
The Superintendent recommends Board of Education approval for the following Job Descriptions: Director of Special Services, Director of Curriculum, Supervisor of Personnel and Supervisor of Planning, Research, Evaluation, Assessment, Special Projects and District Coordinator of School Safety and Security. Details are shown on SCHEDULE L.
18. Request to Serve Counseling Internship  
The Superintendent recommends permission be granted for the following Education student(s) at Wilmington University, to serve their clinical assignment for the 2013-2014 school year:

Student Teacher	Supervised By	Dates as needed	School	Subject
Ashlie Fleming	Paulette Kohout	September 3, 2013 – May 5, 2013 600 Hours	Triton	School Counseling
Stephanie Kinney*	Art Alessandrone	September 3, 2013 to May 9, 2014	Highland	School Counseling

\*Pending proof of criminal background check

19. Request to Serve Student Teaching

The Superintendent recommends permission be granted for the following Education student at Rowan University, to serve their student teaching assignment during the Fall semester of the 2013-2014 school year:

Student Teacher	Supervised By	Dates	School	Subject
Shamira Robinson	Liz Perez	September 3, 2013 to December 19, 2013	Timber Creek	Spanish
Katy Young	Vince Leavey	August 18, 2013 to December 20, 2013	Highland	Athletic Training

\*Pending proof of criminal background check

20. Approval: School Anti-Bullying Specialists and District Anti- Bullying Coordinator Compensation

The Superintendent recommends approval, in accordance with the attached exhibit, the provision of compensation to the each of the district's School Anti-Bullying Specialists, as well as the District Anti-Bullying Coordinator, for services provided over and beyond the regular working day. Compensation will be effective, September 1, 2013 to June 30, 2014, pending the provision of the appropriate documentation substantiating the completion of said services. Details are shown on SCHEDULE M.

21. Appointment: Summer ESY Special Education Aides

The Superintendent recommends the employees on the attached schedule be appointed as Special Education Aides for the Summer ESY Program for the 2013-2014 school year. Details are shown on SCHEDULE N.

22. Approval: Stipend/Student Activities Account

The Superintendent recommends Board of Education approval for the following staff members to receive a stipend from the Student Activities Account for the 2012-2013 school year. Details are shown on SCHEDULE O.

23. Appointment: Twilight Supervisor

The Superintendent recommends the appointment of the individual listed on SCHEDULE P as the Twilight School Supervisor for the 2013-2014 school year. See schedule for details.

24. Approval: Change in Assignment

The Superintendent recommends Board of Education approval of the change in assignment for Keith Ramsey, Counselor at Triton and Highland, to the new assignment for 2013-2014 school year to be at Highland.

Mr. John Golden presented Item(s) # 7A: 25-30 for approval.

On the motion of Dr. Mark Schmitz, seconded by Mrs. Pat Wilson, Item(s) # 7A: 25-30 approved.

Roll Call Vote

YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston Mr. Ben Zanghi

25. Transfers-Professional Staff (Voluntary and Involuntary)

The Superintendent recommends Board of Education approval of the voluntary and involuntary transfers for Triton, Highland and Timber Creek professional staff, effective September 1, 2013, as listed on SCHEDULE Q.

26. Resignation: Professional Staff

C. Karageorgis, a World Language Teacher at Triton High School, has submitted a letter of resignation, to be effective on or before June 21, 2013 (pending replacement). The Superintendent recommends acceptance of the resignation.

27. Appointment Lead Teacher

The Superintendent requests Board of Education approval for the appointment of the Lead Teacher for Math and Science Departments due to a resignation. Details are shown on SCHEDULE R.

- 28. Appointment: Professional Staff  
The Superintendent recommends the appointment of the new hire for the 2012-2013 school year. Details are shown on SCHEDULE S.
- 29. Appointment: Support Staff/General Office  
The Superintendent recommends the appointment of the new hire for the 2012-2013 school year. Details are shown on SCHEDULE T.
- 30. Approval: KF's Agreement  
Superintendent recommends the Board of Education approve Mr. K.F.'s agreement to the conditions outlined on Schedule U. Details are shown on the schedule.

**B. ATHLETICS      *Nothing to Report***

**C. POLICY            *Nothing to Report***

1. First Reading – Policies/Regulations

**Policies**

**Regulations**

**H MISCELLANEOUS**

Mr. John Golden presented Item(s) # 7H: 1-3 for approval.  
On the motion of Dr. Mark Schmitz, seconded by Mrs. Jenn Storer, Item(s) # 78H: 1-3 approved.  
Roll Call Vote  
YES –Mr. Kevin Bucceroni, Mrs. Pat Wilson, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer  
ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston Mr. Ben Zanghi

- 1. Special Education – Out of District Placements 2012-13      ***Nothing to Report***  
For the school year 2012-13, the Child Study Team has placed the classified students listed on **SCHEDULE E** in special education institutions believed to be best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.
- 2. Harassment Intimidation & Bullying (HIB) Investigations      APPROVED APRIL 18, 2013  
Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB Investigations, were presented within the Executive Session portion of the April 18, 2013 Board of Education Meeting by the Superintendent of Schools and the District Anti Bullying Coordinator. Details are shown on SCHEDULE F.
- 3. Overnight Field Trip  
  
Date of Event:            May 1, 2013 – May 5, 2013  
Nature of Event:        Overnight – Atlantic Coast Championships for Indoor Guard and Percussion Ensemble Wildwood, NJ  
Students:                16 – Triton Students  
Chaperone(s):          Michael Belskis and Angelina Coppola  
Cost:                      Bus and Truck Rental paid by the Budget

INFORMATION ITEMS

Mr. John Golden, Superintendent  
Teen Challenge Awards

SPECIAL EDUCATION

Mr. David Cappuccio, Director of Special Education  
All State Foundation Grant – Miss Caffrey was awarded \$1000 Grant

BUSINESS/TECHNOLOGY UPDATE

Mrs. Jean Grubb, Business Administrator

CURRICULUM UPDATE

Dr. Brian Repici, Director of Curriculum  
Nothing to Report

PERSONNEL/POLICY UPDATE

Dr. Brian Repici, Director of Curriculum

Mr. Bucceroni asked for public comments.  
A lengthy discussion ensued regarding teacher contract negotiations.

Mrs. Jean Grubb presented the following Emergency Resolution Item for approval.  
On the motion of Mr. Jay McMullin, seconded by Mrs. Pat Wilson, Emergency Resolution Item approved.  
Roll Call Vote  
YES – Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer  
ABSENT – Dr. Joyce Ellis, Mr. Lou Johnston, Mrs. Pat Wilson, Mr. Ben Zanghi  
ABSTAINED - Mr. Kevin Bucceroni

Move that the Board of Education approve the following  
Gloucester Twp Girls Softball April 27 & 28, Highland-Trailor with generator  
Triton Softball May 4 Triton-Trailor & Barbecue

On the motion of Mr. Jay McMullin, seconded by Mrs. Pat Wilson, the Board meeting adjourned at 9:00 pm.

Respectfully submitted,

Jean Grubb  
Business Administrator/Board Secretary  
JG/kc