

## PERSONNEL COMMITTEE MEETING

### Minutes

**Date: Friday, May 1, 2015 7:30 am**

**Committee Members: Kevin Bucceroni, Dr. Joyce Ellis, Dr. Mark Schmitz, Pat Wilson**

- Non-Renewals
- Transfers
- RIFs

*The committee reviewed the updated chart of the 3 non-renewals, 1 RIF and multiple transfers. Questions were asked regarding the positions that we are replacing which also included a review of retirements.*

- Salary Guide

*The committee reviewed the salary guides of the support staff. This salary guide was compared to the suggestions of giving a 2% and 4% increase on the top of the scale to higher the caps. The committee also reviewed the number of support staff members that have hit the cap. It was determined to bring the 4% on the cap increase to the full board for review.*

- Update on postings and interviews

*Mrs. Scully shared with the committee the progress that we are making on the Science Supervisor interviews and on the job vacancies that have been posted.*

- Part-Time Custodial Job Description

*The committee reviewed the part-time custodial job description that was tabled at the April BOE meeting. Revisions that were made were noted and a discussion ensued about the purpose of hiring such personnel and the rate they should be paid. The committee also discussed the new schedule and how it impacts the maintenance department. It was reiterated that the expectation is that all employees work together to make the new schedule successful regardless of their titles. The committee requested to see the principal's plans for laying out and staffing the cleaning and supervision of the open lunch period.*

- Personnel Issues

*An update on employees that are in leave was given.*

Respectfully Submitted,

