

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
MINUTES OF ACTION MEETING
July 10, 2019**

Mr. Bill Murray called to order the Regular Session at 6:01 pm at the Administrative Offices.

Everyone was invited to join in the flag salute.

The Board agreed to have a moment of silence to honor our troops and first responders.

Mr. Frank Rizzo read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/20/19.
Posting on the front door of the Central Office facility on 6/20/19.
Mailing written notice to the Courier Post and the South Jersey Times on 6/20/19.
Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/20/19:
Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.

PRESENT – Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni, Mr. Bill Murray

ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson

ALSO PRESENT - Mr. Dan Long, Mr. Frank Rizzo, Mrs. Julie Scully, Mr. Matthew Szuchy

On the motion by Mr. Jay McMullin, seconded by Mr. Kevin McElroy the Executive Session was called to order at 6:02 pm.

HAND VOTE

YES - Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni, Mr. Bill Murray

ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson

ALSO PRESENT – Mr. Dan Long, Mrs. Julie Scully, Mr. Frank Rizzo

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter "BHPRSD", Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the BHPRSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the BHPRSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific

individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the BHPRSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPRSD, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the BHPRSD, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the BHPRSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPRSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the BHPRSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Mrs. Jenn Storer, seconded by Mr. Kevin McElory, the Board of Education adjourned from Executive Session at 6:36 pm.

HAND VOTE

YES - Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni, Mr. Bill Murray

ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson

Mr. Bill Murray asked for any emergency items. There were none.

Mr. Bill Murray asked for public comment. There were no public comments.

A. INFORMATION ITEMS

1. Required Monthly Drills

	Date	Time	Evac Time	Type of Drill
Triton				
Highland				
Timber Creek	Nothing	To	Report	
Twilight				
Bus Evacuations – Nothing to report				

2. Board Attendance

3. Committee Meeting Schedule/Reports

Curriculum/Special Ed/Student Affairs	Nothing to Report
Facilities/Security/Transportation	Nothing to Report
Finance/Technology	Nothing to Report
Negotiations	Nothing to Report
Personnel	Nothing to Report
Policy/Planning	Nothing to Report
Public Relations/Media/Bd Relations	Nothing to Report
Shared Services	Nothing to Report

B. MANDATED MONTHLY ACTION ITEMS – Nothing To Report

1. Minutes – Nothing to report

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

2. Budget/Account Transfers – Nothing to Report

Move to approve the Budget Transfers as shown.

3. Bill List – Nothing to Report

Move that the bills submitted be paid and the officers’ action in making payment therefore is hereby approved.

4. Cash/Wire Transfers – Nothing to Report

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator’s Report – Nothing to Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

6. Reconciliation of Statements Report- Nothing to Report

Reconciliation of Statements Report in accordance with 18A:17-36 and 18A:17-9 for the month of _____. The Reconciliation Report and Secretary’s report are in agreement for the month of _____. Move that the Board of Education approve the Reconciliation of Statements report.

7. Budget Certification – Nothing to Report

BOARD’S CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BOARD SECRETARY’S CERTIFICATION

Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of _____. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

8. **Cafeteria Fund Analysis – Nothing to Report**
Move that the Board of Education approve the Cafeteria Fund Analysis.
9. **Student Activity Account Report – Nothing to Report**
10. **Use of Facilities – Nothing to Report**

C. Other Monthly Action Items

Mr. Frank Rizzo presented Item #7C: 1, 2, 3, 4 for approval.
On the motion of Mr. Kevin McElroy, seconded by Mrs. Jenn Storer, Item #7C: 1, 2, 3, 4 : approved.
ROLL CALL VOTE
YES - Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni, Mr. Bill Murray
ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson

1. **Gloucester County Special Services Agreement for Professional Services**
Move that the Board of Education approve the Agreement for Professional Services with Gloucester County Special Services School District. (see attached exhibit)
2. **Special Education Transportation Contract with Parent**
Move that the Board of Education approve the 2019-2020 transportation contract with SJ parent of a student with disabilities pursuant to the attached exhibit. SJ will transport the student to/from Bancroft, Mount Laurel. (see attached exhibit)
3. **Gloucester County Vocational Technical School District Lease Agreement**
Move that the Board of Education approve the Lease Agreement Contract with Gloucester County Vocational Technical School District for pool rental for the 2019-2020 school year at the cost of \$ 5,000.00 (see attached exhibit)
4. **Auditorium Stage Lighting Replacement**
Move that the Board of Education accept the July 9, 2019 bid results and award the contract for the Auditorium Stage Lighting Replacement Bid to DFX in the amount of \$78,214.38 (see attached exhibit)

Mrs. Julie Scully presented Item #8A: 1, 2, 3 for approval.
On the motion of Mrs. Jenn Storer, seconded by Mr. Kevin Bucceroni, Item #8A: 1, 2, 3 approved.
ROLL CALL VOTE
YES - Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni, Mr. Bill Murray
ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson
ABSTAINED from voting for Football coaches – Mrs. Dawn Leary

A. PERSONNEL

1. Approval: Resignations

R. Senavilla, a Special Education Aide at Highland High School, has submitted a letter of resignation, to be effective July 8, 2019. The Superintendent recommends acceptance of the resignation.

J. Moran, a Custodian at Triton High School, has submitted a letter of resignation, to be effective July 11, 2019. The Superintendent recommends acceptance of the resignation.

K. Mawson, Special Education Coach for the Black Horse Pike Regional School District, has submitted a letter of resignation, to be effective June 30, 2019. The Superintendent recommends acceptance of the resignation.

S. Kinney, an Anti-Bullying Specialist Alternate and Student Assistance Coordinator at Timber Creek High School, has submitted a letter of resignation, to be effective August 22, 2019. The Superintendent recommends acceptance of the resignation.

2. Approval: Change in Assignment

The Assistant Superintendent recommends Board of Education approve the change in assignment for L. Koss, a General Worker in the Timber Creek Cafeteria, from a 3-hour position to a 6-hour position for the 2019-2020 school year.

3. Co-curriculum Appointments

The Assistant Superintendent recommends the persons shown on schedule A, highlighted in yellow, be appointed to the listed co-curriculum/athletic coaching positions at the stipends shown for the 2019-2020 school year and are paid for time served in the positions. Approval is recommended.

Mrs. Julie Scully presented Item #8A: 4, 5, 6, 7, 8 for approval.

On the motion of Mr. Jay McMullin, seconded by Mrs. Dawn Leary, Item #8A: 4, 5, 6, 7, 8 approved.

ROLL CALL VOTE

YES - Mrs. Dawn Leary (abstained for relative), Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni, Mr. Bill Murray (abstained for relative)

ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson

4. Appointment: Professional Staff

The Assistant Superintendent recommends Board of Education approve the appointment of the new hires for the school year 2019-2020. Details of the assignment and salary are shown on SCHEDULE D.

5. Appointment: Revised Anti-Bullying Alternates

The Assistant Superintendent recommends Board of Education approve the appointment of the following employees as Anti-Bullying Alternates for the 2019-2020 school year.

Rio Brodeur, Triton

Ashlea Reese, Timber Creek

Abigail Altman, Highland

6. Approval: Transfer Voluntary

The Assistant Superintendent recommends Board of Education approve the voluntary transfer of J. Devecchis, LDTC at Highland High School to LDTC at Timber Creek, for the 2019-2020 school year.

7. Rescind Employment

The Assistant Superintendent recommends Board of Education approve to rescind the employment of J. Coolen, a part-time custodian.

8. Appointment: Support Staff

The Assistant Superintendent recommends the appointment of the new hire for the school year 2019-2020. Details of the assignment and salary are shown on SCHEDULE F.

B. ATHLETICS

Mrs. Julie Scully presented Item #8B: 1 for approval.

On the motion of Mr. Kevin McElroy, seconded by Mrs. Jenn Storer, Item #8B: 1 approved.

ROLL CALL VOTE

YES - Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni, Mr. Bill Murray

ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson

1. Approval: Triton Girls Volleyball Schedule

The Assistant Superintendent recommends Board of Education approval of the Triton Girls Volleyball Schedule for the 2019-2020 school year. Details are on the attached SCHEDULE B.

Mrs. Julie Scully presented Item #8C: 1 for approval.

On the motion of Mr. Kevin McElroy, seconded by Mrs. Jenn Storer, Item #8C: 1 approved.

ROLL CALL VOTE

YES - Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni, Mr. Bill Murray

ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson

C. POLICY

1. First Reading:

Policy:

4434 Support Staff Vacations and Holidays

Second Reading:

Policy:

2431.3 Practice and Pre-Season Heat Acclimatization for School-Sponsored Athletics and Extra-Curricular Activities

H. MISCELLANEOUS

Mrs. Julie Scully presented Item #8H: 1, 2 for approval.

On the motion of Mr. Kevin McElroy, seconded by Mrs. Jenn Storer, Item #8H: 1, 2 approved.

ROLL CALL VOTE

YES - Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni, Mr. Bill Murray

ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson

1. Special Education - Out of District Placements 2019-2020

For the school year 2019-2020, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

2. Overnight Field Trip

Date of Event:	August 15 through August 18, 2019
Nature of Event:	Cheerleading Camp
Location:	Honesdale, PA
Transportation:	Bus
Students:	32 – Timber Creek Students
Chaperone(s):	Nicole Santoro, Rebecca Zielinski, Alex Traynor (pending BOE approval), Kimberly Garro (pending BOE approval)
Cost to District:	To be paid by students

Mrs. Julie Scully presented Item #8H: 3 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mr. Kevin Bucceroni, Item #8H: 3 approved.

ROLL CALL VOTE

YES - Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni, Mr. Bill Murray

ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson

Mr. Matthew Szuchy presented the "NJQSAC Improvement Plan"

3. Acknowledgement: NJQSAC Improvement Plan

The Assistant Superintendent requests acknowledgement of the Board of Education in reference to the 2018-2019 NJQSAC Improvement Plan. Details are shown on SCHEDULE C.

INFORMATION ITEMS

Dr. Brian Repici, Superintendent
Nothing to Report

BUSINESS/TECHNOLOGY UPDATE

Mr. Frank Rizzo, Board Secretary/Business Administrator
Nothing to Report

CURRICULUM UPDATE

Mr. Matthew Szuchy, Director of Curriculum & Instruction
"NJQSAC Improvement Plan"

PERSONNEL UPDATE

Mrs. Julie Scully, Director of Personnel Management
Nothing to Report

Mr. Bill Murray asked for public comment. There was none.

On the motion of Mrs. Jenn Storer, seconded by Mrs. Kevin Bucceroni the Board of Education adjourned at 7:33 pm.

Hand Vote

YES - Mrs. Dawn Leary, Mr. Kevin McElroy, Mr. Jay McMullin, Mrs. Jenn Storer, Mr. Kevin Bucceroni,
Mr. Bill Murray

ABSENT - Ms. Jill Dawson, Dr. Joyce Ellis, Mrs. Patricia Wilson

Respectfully submitted,

Frank Rizzo
Board Secretary

FR/gb