

EMPLOYMENT OF ASSISTANT SUPERINTENDENT, BUSINESS ADMINISTRATOR/BOARD SECRETARY, CERTIFICATED PROFESSIONALS AND SUPPORT STAFF

1220.1 EMPLOYMENT OF ASSISTANT SUPERINTENDENT, BUSINESS ADMINISTRATOR/BOARD SECRETARY, CERTIFICATED PROFESSIONALS AND SUPPORT STAFF

The Board of Education recognizes the importance of the Assistant Superintendent and Business Administrator/Board Secretary. The Board of Education will accept recommendations from the Superintendent for Assistant Superintendent and or Business Administrator/Board Secretary. ~~After the Superintendent recommends a candidate for the position of Assistant Superintendent or Business Administrator/Board Secretary, the Board of Education at its discretion may interview the candidate.~~

For Board of Education Level Administrators (Business Administrator, Assistant Superintendent, Director of Curriculum & Instruction, Assistant Business Administrator) and for School Principal, the Board of Education may participate in an interview committee, provided the following conditions are followed:

- 1. Board of Education members may not conduct the interview.**
- 2. Board Members may not offer more than just their observations.**
- 3. Board Members may not have a role in candidate selection for the interviews, except for the position of Superintendent.**
- 4. No more than two (2) Board Members may observe the interviews. The Chair of the Personnel Committee selects those two Board Members.**
- 5. The same Board Member(s) must observe all interviews for the particular position.**

Any other candidate for a certificated or support staff position will not be interviewed by the Board of Education Personnel Committee, individual (BOE) member or full Board of Education.

N.J.S.A. 18A:16-1; 18A:17-15; 18A:17-20; 18A:17-20.1;
18A:17-20.2; 18A:17-20.2a; 18A:17-20.3

N.J.A.C. 6A:9-12.3; 6A:9-12.4; 6A:23A-3.1, 6A:23A-3.2

Adopted:

Revised: **2nd Reading: 19 November 2020**

