

~~PLAGIARISM~~ ACADEMIC DISHONESTY

5701 ~~PLAGIARISM~~ Academic Dishonesty

- A. Pupils are expected to be honest in all of their academic work. This means that they will not engage in any of the following acts:
1. Cheating on ~~examinations~~ any assigned work or assessments, including but not limited to, the following scenarios: the non-authorized use of books, notes, or electronics; the use of crib sheets or copying from other pupils' papers; exchanging assessment information with other pupils orally, in writing, electronically or by signals; obtaining copies of assessments ~~the examinations~~ illegally; receiving help on an assignment that has not been identified as collaborative; failing to submit original work for course assignments, including the use of work from other courses for a new course assignment; and any similar attempts to deliberately avoid fulfillment of course assignments or assessments (e.g., unexcused lateness to school or unexcused early dismissal as an excuse for not handing in an assignment).
 2. Plagiarism is not permitted in term papers, ~~theses~~, homework, classwork, essays, reports, images, take-home examinations, and other academic work. Plagiarism is defined as stealing or use without acknowledgment of the ideas, words, formulas, textual materials, on line services, computer programs, etc. of another person, or in any way presenting the work of another person as one's own.
 3. Falsifications, including forging signatures, altering answers after they have been graded, the insertion of answers after the fact, the erasure of grader's markings, and other acts that allow for falsely taking credit.
- B. A pupil found guilty of academic dishonesty may be subjected to a full range of penalties including, but not limited to, reprimand and loss of credit for all of the work that is ~~deemed~~ deemed as academically dishonest; removal from National Honor Society and/or subject matter Honor Societies; revocation of or ineligibility for membership in Renaissance or other similar academic programs; and disciplinary action.
- C. A teacher who believes that a pupil has been academically dishonest in his/her class should ~~resolve~~ address the matter in the following manner:



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1. Reprimand the pupil orally and/or in writing. The teacher is also authorized to withhold credit in the work tainted by the academic dishonesty.
2. **Contact the parent.**
3. ~~If warranted~~ The teacher shall file a ~~written complaint~~ **referral** ~~against the pupil~~ with the **Vice-Principal**, requesting a more stringent form of discipline. ~~The complaint must describe in detail the academic dishonesty that is alleged to have taken place, and must request that the matter be reviewed by the Principal.~~
4. The **Vice** Principal will determine if further discipline of the pupil is appropriate, and will determine the nature of the discipline on a case-by-case basis **taking into account the pupil's history of repeat offenses.**
5. If the pupil is not in agreement with the disciplinary action of the **Vice-Principal**, he/she may appeal the action to the Principal. If the pupil is dissatisfied with the Principal's disposition of the case, he/she may grieve the action in accordance with Policy No. 5710, Pupil Grievance.

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