

**Finance Committee**  
**May 2, 2017**  
**Central Office 4:30 pm**

**Committee Members Present:** Mrs. Patricia Wilson, Mr. Jay McMullin, Miss Jill Dawson

**Absent:** Mr. Bill Murray

**Administrator:** Frank Rizzo

The Finance Committee reviewed and agreed to approve and move forward with the items:

1. **Approve of Request for Proposals**

Move that the Board of Education approve the following vendors for the 2017 – 2018 school year:

Bond Counsel	Parker McCay
Special Conflicts Counsel	Parker McCay

2. **Approval of Bids**

Move that the Board of Education approve the following bids for the 2017-2018 school year:

Milk	Hy-Point Dairy
Bread	<i>final analysis to be completed prior to 6/22/17 board meeting</i>

3. **Approval of Request for Proposal for Substitute Services**

Move that the Board of Education approve (*final analysis to be completed prior to 6/22/17 board meeting*) for Substitute Services.

4. **2017-2018 Special Education Tuition Placements**

Move that the Board of Education approve the 2017-2018 Special Education Tuition placements, as per the attached exhibit. The sending districts are responsible for all educational and transportation cost. (see attached exhibit)

5. **2016-2017 Joint Transportation Agreement**

Move that the Board of Education Amend the motion passed on 4/2/17 to include a Joint Transportation Agreement between Greater Egg Harbor Regional School District and Black Horse Pike Regional School District. The joiner cost is \$ 44.37 per month.

6. **Amend NCLB Title 1, 2, & 3**

Move that the Board of Education approve the amended total to the NCLB Title 1, 2 & 3 allocations for the 2016-2017 school year. (see attached exhibit)

7. **Property Purchase**

Move that the Board of Education approve the purchase of property located on Jarvis Road Block 15805/Lot 46 Gloucester Township at the purchase price of \$ 50,000 and authorize the Business Administrator to execute any and all documents to finalize the purchase.

8. **Bill Payment Resolution for Payments during the summer**

Move that the Board of Education approve the Resolution allowing the Board Secretary to make all bill payments, with the full Board to ratify at our August meeting

9. **Transfer of Current Year Surplus to Reserve**

**WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Black Horse Pike Regional Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

**WHEREAS**, the Black Horse Pike Regional Board of Education has determined that up to \$3,000,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Black Horse Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

10. **Transfer Resolution to Close Out the 2016-2017 School Year**

Move that the Board of Education approve the Resolution allowing the Board Secretary to make all transfers needed to close out the current fiscal year, with the full Board to ratify at our August meeting.

11. **Authorization to Sign Checks**

Move that the Board of Education approve the district officials to sign check on behalf of the district until the next reorganization meeting of the Board, per attached exhibit.

12. **College Board Contract for PSAT/NMSQT**

Move that the Board of Education approve the contract with College Board for PSAT/NMSQT in the total cost of \$26,502.00.

13. **College Board Contract for SAT Program**

Move that the Board of Education approve the contract with College Board for SAT Program in the total cost of \$54,180.00.

14. **Appoint Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Municipal Advisor**

Move that the Board of Education approve the appointment of Phoenix Advisors, LLC as the Continuing Disclosure Agent and Independent Municipal Advisor for the 2017-2018 school year.

15. **Board of Education 2017-2018 Meeting Schedule**

Move that the Board of Education approve the attached 2017-2018 Meeting Schedule.

16. **Disposal of Equipment**

Move that the Board of Education approve the disposal of Equipment (see attached exhibit)

17. **Anticipated Contracts for 2017-2018**

Pursuant to PL 2015, Chapter 47 the Black Horse Pike Regional School District Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18, et.seq. NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. See attached exhibit.

18. **Add vendors to our schedule of approved providers**

Move that the Board of Education Approve Colonial Life Disability Insurance Products and Phifer Financial Services to the District's Schedule of Approved Providers at no cost to the district.

**Other Discussion Items:**