

BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT

PERSONNEL COMMITTEE MEETING MINUTES

CHAIR – PAT WILSON

KEVIN BUCCERONI

JILL DAWSON

JOYCE ELLIS

ALT: KEVIN MCELROY

May 10, 2017

- **Non-renewals (2) Reasons Reviewed**
- **Highland Principal recommendation**
 - **L.O. recommendation after three rounds of interviews.**
- **Board Office Administrative contracts**
 - **Establish a cap of \$150,000;**
 - **Maintain annual raises consistent with 2% cap.**
- **Summer flex time & maintenance**
 - **Extending the opportunity for 12 month employees to work summer flex schedule. However, all work and responsibilities must be completed. If not, we will not support this going forward.**
- **Teacher hires**
 - **Social Studies**
 - **Business**
 - **Dance (part-time)**
 - **Art**
 - **School Counselor**
- **2 Technology Hires to assist with 1:1 deployment and use**
 - **S.B.**
 - **T.C.**
- **Secretarial**
 - **Athletic Director secretary**
 - **Posting for VP secretaries**

- **Withholding of an increment – M.T. – out of work 40 days**
- **Maintenance**
 - **M.G. – court charges; probationary period with court; returning to work conditionally.**
 - **Triton custodian hire**

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PERSONNEL COMMITTEE MEETING

Present: CHAIR – PAT WILSON, KEVIN BUCCERONI, JILL DAWSON, JOYCE ELLIS

June 19, 2017, 5:30 pm

- **Highland and Triton Vice -Principal Recommendation** – *The names and background of the Vice Principal candidates for both Triton and Highland were shared with the committee members.*
- **Board Office Administrative contracts** – *Mrs. Scully excused herself for this portion. Dr. Repici spoke to the board regarding this topic.*
- **Secretarial** – *Recommendations for the following positions were shared with the committee. In addition, the committee was informed the Ms. Owen is currently interviewing for the principal's secretary position and would likely have a recommendation for the BOE meeting on Thursday.*
 - **VP secretaries**
 - **½ time Accountant** – *25 hours no benefits*
- **Mechanic Email and Request** – *A request by a maintenance employee regarding salary and other items was shared with the board. A discussion ensued regarding the issues that surround granting this request.*
- **Lunch Detention monitors** – *Dr. Repici informed the board that he will be directing the buildings to put certified teachers in the lunch detention rooms for the 2017-18. He informed them that this could increase costs. All were in agreement that this should be done.*
- **PARRC days** – *The committee was informed that on this week's board agenda, there will be a revision to the school calendar. This revision is the addition of half days for PARCC testing on May 15, 16, and 17. Since we will have 1:1 devices next year for all of our students, we will be able to test all of our students at one time to reduce the amount of days that instruction is interrupted by testing. This school year it took 5 full days to test students plus 5 make ups. Next year we will be able to complete the testing in 3 half days with 3 days for make-up.*
- **Secretarial Salaries** – *Dr. Repici brought up a suggestion from a BOE member that we move 10 month and 12 month secretarial salaries up to new starting salaries, \$30,000 and \$33,000 respectively, and, therefore, adjust those that may be below those salaries. There was a discussion on how this would create greater equity between our support staff full time employees. However, whenever we make moves like this, there will undoubtedly be other secretaries that will calculate the salary percentage increase and believe they should be getting something comparable which could cause more issues. There is also concerns about the cost to do this and the committee felt that we do provide a lot of opportunity for upward mobility to those that come in at the entry level general office secretary salaries.*

Respectively Submitted,

