

BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
580 Erial Road, Blackwood, New Jersey 08012
BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT
Mr. Frank Rizzo, Board Secretary/Business Administrator
ACTION/WORKSHOP MEETING
September 16, 2021
Highland Regional High School – 6:00 pm

Mr. Michael Eckmeyer called to order the Regular Session at 6:00 pm at Highland Regional High School.

Everyone was invited to join in the flag salute.

The Board agreed to have a moment of silence to honor our troops and first responders.

Mr. Frank Rizzo read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

- Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/24/21.
- Posting on the front door of the Central Office facility on 6/24/21.
- Mailing written notice to the Courier Post and the South Jersey Times on 6/24/21.
- Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/24/21:
- Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.

PRESENT – Mr. Kevin Bucceroni, Mr. Matthew Jefferson, Mr. Kevin McElroy, Mrs. Jenn Storer, Mr. Jay McMullin, Mr. Michael Eckmeyer

ALSO PRESENT - Mr. Dan Long, Dr. Brian Repici, Mr. Frank Rizzo, Mrs. Julie Scully, Mr. Ryan Varga, Mr. Tom Ambrose, Ms. Kelly McKenzie

ABSENT: Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Patricia Wilson

Two emergency items added to the agenda.

- ESSER III Grant
- ARP Basic Grant

Dr. Joyce Ellis joined the meeting at 6:17 pm.

A. INFORMATION ITEMS

1. Required Monthly Drills- Nothing to Report

	Date	Time	Evac Time	Type of Drill
Triton	Nothing	To	Report	
Highland	Nothing	To	Report	
Timber Creek	Nothing	To	Report	
Bus Evacuations – Nothing to report				

2. Board Attendance

3. Committee Meeting Schedule/Reports

Curriculum/Special Ed/Student Affairs	Nothing to Report
Facilities/Security/Transportation	See attached
Finance/Technology	Nothing to Report
Negotiations	Nothing to Report
Personnel	Nothing to Report
Policy/Planning	Nothing to Report
Public Relations/Media/Bd Relations	Nothing to Report
Shared Services	Nothing to Report

B. MANDATED MONTHLY ACTION ITEMS

Mr. Frank Rizzo presented Item #7B: 1, 2, 3, 4, 5 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mr. Kevin McElroy, Item #7B: 1, 2, 3, 4, 5: approved.

ROLL CALL VOTE

YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Matthew Jefferson, Mr. Kevin McElroy, Mrs. Jenn Storer, Mr. Jay McMullin, Mr. Michael Eckmeyer

ABSENT – Ms. Kaitlyn Hutchison, Mrs. Patricia Wilson

1. Minutes

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

Minutes of July 22, 2021 Executive Session released to the Public

Minutes of August 26, 2021 Workshop/Action

Minutes of August 26, 2021 Executive Session

2. Budget/Account Transfers

Move to approve the Budget Transfers as shown.

3. Bill List

Move that the bills submitted be paid and the officers' action in making payment therefore is hereby approved.

4. Cash/Wire Transfers – Nothing to Report

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator's Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

Mr. Frank Rizzo presented Item #7B: 6, 7, 8, 9, 10 for approval.

On the motion of Mr. Kevin McElroy, seconded by Mrs. Jenn Storer, Item #7B: 6, 7, 8, 9, 10: approved.

ROLL CALL VOTE

YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Matthew Jefferson, Mr. Kevin McElroy, Mrs. Jenn Storer, Mr. Jay McMullin, Mr. Michael Eckmeyer

ABSENT – Ms. Kaitlyn Hutchison, Mrs. Patricia Wilson

6. Reconciliation of Statements Report

Reconciliation of Statements Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2021 (revised) and July 2021 (revised). The Reconciliation Report and Secretary's report are in agreement for the month of June 2021 (revised) and July 2021 (revised). Move that the Board of Education approve the Reconciliation of Statements report. (see attached exhibit)

7. Budget Certification

BOARD'S CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2021 (revised) and July 2021(revised) . The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

8. Cafeteria Fund Analysis

Move that the Board of Education approve the Cafeteria Fund Analysis.
June 2021
July 2021

9. Student Activity Account Report – Nothing to Report

10. Use of Facilities

C. Other Monthly Action Items

Mr. Frank Rizzo presented Item #7C: 1, 2, 3, 4, 5 for approval.
On the motion of Mrs. Jenn Storer, seconded by Mr. Kevin McElroy, Item #7C: 1, 2, 3, 4, 5: approved.
ROLL CALL VOTE
YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Matthew Jefferson, Mr. Kevin McElroy, Mrs. Jenn Storer, Mr. Jay McMullin, Mr. Michael Eckmeyer
ABSENT – Ms. Kaitlyn Hutchison, Mrs. Patricia Wilson

1. The Daytime Solution by Walshlegacy, LLC

Move that the Board of Education approve the contract with The Daytime Solution by Walshlegacy, LLC for home instruction services at a rate of \$ 55.00 per hour per student. (see attached exhibit)

2. Disposal of Tech Ed Department Equipment

Move that the Board of Education approve the disposal of eleven guitars which are beyond repair and no longer playable. There are six Yamaha and five Cordoba Model C3M guitars located at Triton Regional High School.

3. McKinney-Vento/DCP&P-Tuition Placements

Move that the Board of Education approve the tuition placements for the students listed within the attached exhibit, in accordance with the McKinney-Vento Act, as well as the Department of Children and Families, Division of Child Protection and Permanency. (see attached exhibit)

4. Gloucester County Institute of Technology Contracts

Move that the Board of Education approve the 2021-22 contract with Gloucester County Institute of Technology for nine students. The cost of tuition is \$ 2,547.00 per year plus the non-resident fee of \$ 5,418.00 per year per student. Total cost per student will be \$ 7,965.00 per student or \$ 111,510.00 total per year for all fourteen students. (see attached exhibit)

5. Approve Petty Cash Funds

Move that the Board of Education approve petty cash funds for the period of July 1, 2021 through June 30, 2022, as specified below:

Transportation \$400.00

Mr. Frank Rizzo presented Item #7C: 6, 7, 8, 9, 10 for approval. On the motion of Mrs. Jenn Storer, seconded by Mr. Kevin Bucceroni, Item #7C: 6, 7, 8, 9, 10: approved. ROLL CALL VOTE
YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Matthew Jefferson, Mr. Kevin McElroy, Mrs. Jenn Storer, Mr. Jay McMullin, Mr. Michael Eckmeyer
ABSENT – Ms. Kaitlyn Hutchison, Mrs. Patricia Wilson

6. Joint Transportation Contract with Newark Board of Education

Move that the Board of Education approve the joint transportation contract between Black Horse Pike Regional School District and Newark Board of Education for the 2021-2022 school year. (see attached exhibit)

7. Disposal of Technology Equipment

Move that the Board of Education approve the disposal of old technology equipment. (see attached exhibit)

8. Tuition Contracts

Move that the Board of Education approve tuition contracts. (see attached exhibit)

ITEMS ADDED TO THE AGENDA

9. ESSER III Grant

Move that the Board of Education approve the submission of the application and accept the awarded amounts which is amended from 6/22/2021 approval.

Total ARP ESSER Mandatory Subgrant Award: \$ 4,117,914.00
Accelerated Learning Coaching and Educator Support Grant 305,083.00
Evidence-Based Summer Learning & Enrichment Activities Grant 40,000.00
Evidence-Based Comprehensive Beyond the School Day Grant 40,000.00
MTSS Mental Health Support Staffing Grant 445,613.00
Total Allocation of ARP ESSER Funds \$ 4,948,610.00

10. ARP Basic Grant

Move that the Board of Education approve the submission of the ARP IDEA application and accept the ARP Basic Grant in the awarded amount of \$ 169,365.00.

A. PERSONNEL

Dr. Repici presented Item #8A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 for approval. On the motion of Mr. Kevin Bucceroni, seconded by Mrs. Jenn Storer, Item #8A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10: approved. ROLL CALL VOTE
YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Matthew Jefferson, Mr. Kevin McElroy, Mrs. Jenn Storer, Mr. Jay McMullin, Mr. Michael Eckmeyer
ABSENT – Ms. Kaitlyn Hutchison, Mrs. Patricia Wilson

1. Co-curriculum Appointments

The Superintendent recommends the persons shown on schedule A, highlighted in yellow, be appointed to the listed co-curriculum/athletic coaching positions at the stipends shown for the 2021-2022 school year and are paid for time served in the positions. Approval is recommended.

2. Resolution for Emergency Hiring Nothing to Report

We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.

3. Appointment: Per Diem Substitute

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2020-2021 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

4. Approval: Professional Development/School Business Requests

The Superintendent recommends approval of the Professional Development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.

5. Approval Resignation

I. Gamble, a Special Education Aide at Highland High School, has submitted a letter of resignation, to be effective September 1, 2021. The Superintendent recommends acceptance of the resignation.

A. Barone, a General Office Secretary at Triton High School, has submitted a letter of resignation, to be effective on or before September 25, 2021. The Superintendent recommends acceptance of the resignation.

L. Domeracki, a Custodian at Highland High School, has submitted a letter of resignation, to be effective August 31, 2021. The Superintendent recommends acceptance of the resignation.

C. Certo, a Special Education Aide at Triton High School, has submitted a letter of resignation, to be effective September 7, 2021. The Superintendent recommends acceptance of the resignation.

D. Lacovara, a Vice Principal at Triton High School, has submitted a letter of resignation, to be effective on or before November 7, 2021. The Superintendent recommends acceptance of the resignation.

P. Mondelli, a General Cafeteria Worker at Highland High School, has submitted a letter of resignation, to be effective September 13, 2021. The Superintendent recommends acceptance of the resignation.

S. Juan, a General Cafeteria Worker at Highland High School, has submitted a letter of resignation, to be effective September 13, 2021. The Superintendent recommends acceptance of the resignation.

6. Approval: FMLA & Medical Leave of Absence

The Superintendent recommends the Board of Education approve the leave of absence for the following employees:

#7389, has requested FMLA beginning September 1, 2021, through October 4, 2021, using sick time and unpaid days.

#0459, revised leave of absence to Mondays and Wednesdays between September 9, 2021 through January 17, 2022 and all days from January 18, 2022 through May 6, 2022.

#3070, has requested a medical leave extension through September 27, 2021, using sick time.

#1862, has requested unpaid medical leave beginning September 20, 2021 through October 20, 2021.

7. Appointment: Professional Staff

The Superintendent recommends the appointment of the new hire for the 2021-2022 school year. Details of the assignment and salary are shown on SCHEDULE I.

8. Appointment: Support Staff

The Superintendent recommends the appointment of the new hire for the 2021-2022 school year. Details of the assignment and salary are shown on SCHEDULE J.

9. Appointment: Reading/Literacy Instructors – After School

The Superintendent recommends Board of Education approval for the employees on the attached schedule to be appointed as Reading/Literacy Instructors for the Black Horse Pike Regional School District. Details are shown on SCHEDULE K.

10. Appointment: Title I Home Tutors

The Superintendent recommends Board of Education approval for the employees on the attached schedule to be appointed as Title I Home Tutors for the Black Horse Pike Regional School District. Details are shown on SCHEDULE L.

Dr. Repici presented Item #8A: 11, 12, 13, 14, 15, 16, 17, 18, 19, 20 for approval. On the motion of Mr. Kevin McElroy, seconded by Mrs. Jenn Storer, Item #8A: 11, 12, 13, 14, 15, 16, 17, 18, 19, 20: approved.

ROLL CALL VOTE

YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Matthew Jefferson, Mr. Kevin McElroy, Mrs. Jenn Storer, Mr. Jay McMullin, Mr. Michael Eckmeyer

ABSENT – Ms. Kaitlyn Hutchison, Mrs. Patricia Wilson

11. Appointment: Title I Community Literacy Specialist

The Superintendent recommends Board of Education approval for the employee on the attached schedule to be appointed as the Title I Community Literacy Specialist for the Black Horse Pike Regional School District. Details are shown on SCHEDULE M.

12. Appointment: Parent University Workshop Presenters

The Superintendent recommends Board of Education approval for the employees on the attached schedule to be appointed as the Parent University Workshop Presenters for the Black Horse Pike Regional School District. Details are shown on SCHEDULE O.

13. Revised Student Teacher Placement

The Superintendent recommends permission be granted for the following **revision** to the **Rowan University** student scheduled to serve their Clinical Practice I & II Placements for the 2021-2022 school year.

Student (Practicum Placement): Ryan Pennypacker

Dates: September 1, 2021 – December 22, 2021
January 3, 2022 – end of school year

Supervised by: Thomas Gratton

School: Highland

Subject: Mathematics

14. Approval: Payment for Summer WIDA Model Testing for Incoming Students

The Superintendent recommends Board of Education approval of the payment for teachers to receive payment for Summer WIDA Model Testing for incoming students. Details are shown on SCHEDULE P.

15. Approval: Payment for COVID-19 Contact Tracing Beyond the School Day for Nurses

The Superintendent recommends Board of Education approve the payment for COVID-19 Contact Tracing Beyond the school day for the nurses. Details are shown on the attached SCHEDULE R.

16. Approval: Retirement Support Staff

Mrs. J. Smith, the Student Database Support Specialist for the Black Horse Pike Regional School District has submitted a letter to the Board of Education indicating she will retire January 1, 2022. Mrs. Smith has been an employee of the district for ten years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

Mrs. S. Decker, a secretary at Timber Creek High School has submitted a letter to the Board of Education indicating she will retire January 1, 2022. Mrs. Decker has been an employee of the district for twenty years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

Mrs. J. Vizoco, a Student Assistant Coordinator at Highland High School has submitted a letter to the Board of Education indicating she will retire January 1, 2022. Mrs. Vizoco has been an employee of the district for seventeen years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

17. Appointment: of District Professional Services 2021-2022

The Superintendent recommends the reappointment of district professional services for the 2021-2022 school year. Details are shown on the attached SCHEDULE S.

18. Appointment: Front Desk Monitors

The Superintendent requests approval of the persons shown on SCHEDULE T to be appointed as Front Desk Monitors for the 2016-2017 school year. Details of assignments and salaries are shown on the schedule.

19. Approval: Change in Assignment

The Superintendent recommends Board of Education approval of the change in assignment for the individual listed on the schedule for the 2021-2020 school year. Details are shown on SCHEDULE U.

20. Appointment: Student Voice Professional Development

The Superintendent recommends Board of Education approval for the employees on the attached schedule to be appointed Student Voice Professional Development. Details are shown on SCHEDULE V.

B. ATHLETICS

Nothing to View

C. POLICY

Dr. Repici presented Item #8C: 1, 2, 3 for approval. On the motion of Mr. Kevin McElroy, seconded by Mrs. Jenn Storer, Item #8C: 1, 2,3: approved.

ROLL CALL VOTE

YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Matthew Jefferson, Mr. Kevin McElroy, Mrs. Jenn Storer, Mr. Jay McMullin, Mr. Michael Eckmeyer

ABSENT – Ms. Kaitlyn Hutchison, Mrs. Patricia Wilson

1. **First Reading – Policies & Procedures**

0131	Bylaws, Policies and Regulations
1649	Federal Families First Coronavirus(COVID-19) Response Act
2421	Career and Technical Education
3134	Assignment of Extra Duties
3221	Evaluation of Teachers
3222	Evaluation of Teaching Staff Members Excluding Teachers and Administrators
3224	Evaluation of Principals, Vice Principals, and Assistant Principals
5460.02	Bridge Year Pilot Program
6471	School District Travel
8561	Procurement Procedures for School Nutrition Programs

2. **First Reading – Regulations**

2421	Career-Technical Education
3221	Evaluation of Non-tenured Teaching Staff Members
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3224	Evaluation of Principals, Vice Principals, and Assistant Principals
5460.02	Bridge Year Pilot Program
6471	School District Travel

3. **Second Reading – Policies & Procedures/Regulations**

1648.11 The Road Forward COVID-19-Health and Safety

H. MISCELLANEOUS

Dr. Repici presented Item #8H: 1, 2, 3, 4, 5, 6 for approval. On the motion of Mr. Kevin McElroy, seconded by Mr. Kevin Bucceroni, Item #8H: 1, 2,3,4,5 ,6: approved.

ROLL CALL VOTE

YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Matthew Jefferson, Mr. Kevin McElroy, Mrs. Jenn Storer, Mr. Jay McMullin, Mr. Michael Eckmeyer

ABSENT – Ms. Kaitlyn Hutchison, Mrs. Patricia Wilson

ABSTAINED – 8H #6 – Mr. Kevin McElroy

1. Special Education – Out of District Placements 2021-2022

For the school year 2021-2022, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

2. Harassment Intimidation & Bullying (HIB) Investigations Nothing to Report

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB investigations were presented within the Executive Session portion of the September 16, 2021 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on SCHEDULE F.

Be it resolved that the Black Horse Pike Regional School District Board of Education approves the results of the HIB Investigations that were presented and acknowledged within Executive Session portion of the August 26, 2021 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on the attached schedule.

3. Approval Curriculum 2021-2022

The Superintendent recommends Board of Education approval of the following Curricula:

English 3 – CP and Accelerated
Math Foundations 4
Sports and Entertainment Marketing

4. Approval Revised Calendar 2021-2022 School Year

The Board of Education approval is requested to accept the revised calendar for the 2021-2022 School Year. Details are shown on SCHEDULE H.

5. Acknowledgement: 2020-2021 Violence, Vandalism & Substance Abuse Reports

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the 2020-2021 district Violence, Vandalism and Substance Abuse Reports were presented within the Public portion of the September 16, 2021 Board of Education Meeting by the Assistant Superintendent. Details are shown on SCHEDULE N.

6. Approval Merit Goals

WHEREAS, N.J.A.C. 6A:23A-3.1 permits a Board of Education to include in its contract with the Superintendent of Schools, Dr. Brian Repici, qualitative and quantitative criteria and associated merit salary bonuses in recognition of his achievement during the 2021 -2022 school year, and WHEREAS, the Black Horse Pike Regional School Board of Education has now developed a set of annual goals for the 2021-2022 school year that it wishes to include in its Employment Agreement with the Superintendent, NOW, THEREFORE, BE IT RESOLVED that the Black Horse Pike Regional School District Board of Education establishes the following

quantitative and qualitative criteria and merit salary bonuses for his achievement. Details are shown on SCHEDULE Q and the link below.

Mr. Eckmeyer asked for public comment.

Ms. Dawn Huber asked what be done about class size.

Mr. McElroy commended the Timber Creek maintenance staff and district staff for completing the 9/11 project in a timely manner.

INFORMATION ITEMS

Dr. Brian Repici, Superintendent
Nothing to Report

BUSINESS/TECHNOLOGY UPDATE

Mr. Frank Rizzo, Board Secretary/Business Administrator
Nothing to Report

CURRICULUM UPDATE

Mr. Matthew Szuchy, Director of Curriculum & Instruction
Nothing to Report

PERSONNELL UPDATE

Mrs. Julie Scully, Assistant Superintendent
"SSDS Reporting 2020-2021"

On the motion of Mr. Kevin Bucceroni, seconded by Mrs. Jenn Storer the Board of Education adjourned at 6:39 pm

HAND VOTE

YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Matthew Jefferson, Mr. Kevin McElroy, Mrs. Jenn Storer, Mr. Jay McMullin, Mr. Michael Eckmeyer

ABSENT – Ms. Kaitlyn Hutchison, Mrs. Patricia Wilson

Respectfully submitted,

Frank Rizzo
Board Secretary / Business Administrator

FR/gb