

E-portfolio Assessment Rubric

E-portfolio Purpose: *The purpose of creating and maintaining an electronic portfolio is for students to reflect on four years of education. The portfolio should include a statement of the student’s goals, philosophy of education, and files which showcase the student’s best work. The work selected by the student for the electronic portfolio should be organized and reflected upon.*

Reflections: *The electronic portfolio shows examples of different kinds of work, such as PowerPoint presentations, Excel files, digitally manipulated photograph examples, and Word documents. Each example is accompanied by a reflection composed by the student. The reflection includes the course for which the file was created, the time it took to create the file, a brief description of why the file has been included in the e-portfolio, and an explanation as to why this file demonstrates achievement.*

Category	Exemplary (20 pts)	Proficient (17 pts)	Partially Proficient (13 pts)	Incomplete (5 pts)
Selection of Artifacts	<input type="checkbox"/> All artifacts and work samples are clearly and directly related to the purpose of the e-portfolio.	<input type="checkbox"/> Most artifacts and work samples are related to the purpose of the e-portfolio.	<input type="checkbox"/> Few artifacts and work samples are related to the purpose of the e-portfolio.	<input type="checkbox"/> Most artifacts and work samples are unrelated to the purpose of the e-portfolio.
Use of Multimedia	<input type="checkbox"/> The use of audio/video/graphics/ photographs is integrated seamlessly into several different artifacts.	<input type="checkbox"/> The use of audio/video/graphics/ photographs is included and appropriate.	<input type="checkbox"/> The use of audio/video/graphics/ photographs is included but is used randomly and without purpose.	<input type="checkbox"/> No use of audio/video, or graphics. The photos and audio or video are distracting from the content of the portfolio.
Reflections	<input type="checkbox"/> All reflections clearly describe why artifacts in the e-portfolio demonstrate achievement.	<input type="checkbox"/> Most of the reflections describe why artifacts in the e-portfolio demonstrate achievement.	<input type="checkbox"/> A few reflections describe why artifacts in the e-portfolio demonstrate achievement.	<input type="checkbox"/> Reflections are missing, and those that are there do not describe why artifacts in the e-portfolio demonstrate achievement.
Creativity and purpose of the Index	<input type="checkbox"/> The index serves its purpose and shows creativity. The layout and design is attractive and well thought out.	<input type="checkbox"/> The index serves its purpose and shows some creativity	<input type="checkbox"/> The index serves its purpose but lacks Style	<input type="checkbox"/> The index does not serve its purpose and lacks style
Ease of Navigating	<input type="checkbox"/> The document is fully hyper-linked between the index (or Table of Contents), artifacts and reflections. The index is well organized and easy to navigate.	<input type="checkbox"/> Hyperlinks are organized into logical groups. Not all possible features have been employed.	<input type="checkbox"/> Hyperlinks from the index (or Table of Contents) are linked to the artifacts but lacks organization	<input type="checkbox"/> The Index is plain with few if any links. Some links are “broken”.